



## ***How Do I?*** ***View Academic Plans and Admission Status***

PeopleSoft Version 9

1. Sign in to PeopleSoft Version 9.  
*Remember to use CAPS when entering your User ID.*
2. Select Records and Enrollment > Career and Program Information > Student Program Plan.
3. Key the student's University ID in the ID field and click the **Search** button.  
*You may also search by student's name. The Student Program page will display.*
4. To view the student's academic plan, click on the Student Plan tab.
5. To view information for another student, click the **Return to Search** button.
6. Remember to Sign Out of PeopleSoft when you have finished your session.

## ***Things to Remember***

when viewing student's academic plans and admission status:

- The student's status is located on the Student Program page. The student's Academic Plan is located on the Student Plan page.