



How Do I? View My Course History

PeopleSoft Version 9

1. Access Southeastern's home page at:
<http://www.selu.edu>.
2. Click on **LEONet** hyperlink located along the bottom of the page.
3. Click on **LEONet--Students**.
4. Sign In to LEONet.
*Key in your User ID and password.
Click the Sign In button.*
5. Select Self Service > Academic Records > My Course History.
A list of all the classes you have completed along with the grades you received will display. If you click on the class name in the Description field, a description of the information covered in that course will display.

Course	Description	Term	Grade	Units	Status
ART XXX	XFER ARTxxx	Fall1997	A	3.00	←
BIOL 109	INTRO TO BIOL PRIN I LAB	Fall1997	A	4.00	←
CMPS 110	COMPUTER LITERACY	Fall1997	B	3.00	←
COMM 159	SURVEY OF MASS COMM	Fall1997	A	3.00	←
COMM 211	INTRO PUBLIC SPEAKING	Fall1997	A	3.00	←
COMM XXX	XFER COMMxxx	Fall1997	A	3.00	←
EDUC MMM	XFER EDUC MMM	Fall1997	A	3.00	←
EDUC MMM	XFER EDUC MMM	Fall1997	A	3.00	←
ENGL 101	FRESHMAN COMPOSITION	Fall1997	A	3.00	←

Things to Remember

About your Grade History:

- **The Term** in which you completed each course is displayed in the column to the right of the description of the course.
- **The Grade** you received for each course completed is displayed in the column to the right of the term in which you completed the course.
- **The Units** you completed (credit hours) for each course are displayed in the column to the right of your final course grade.