

S Sign in to LeoNet

7 Steps 

WAIT: If you are applying after the late fee is in effect you must pay the late fee **BEFORE** you can submit your graduation application.

To view the deadlines and late fees, [click here](#).

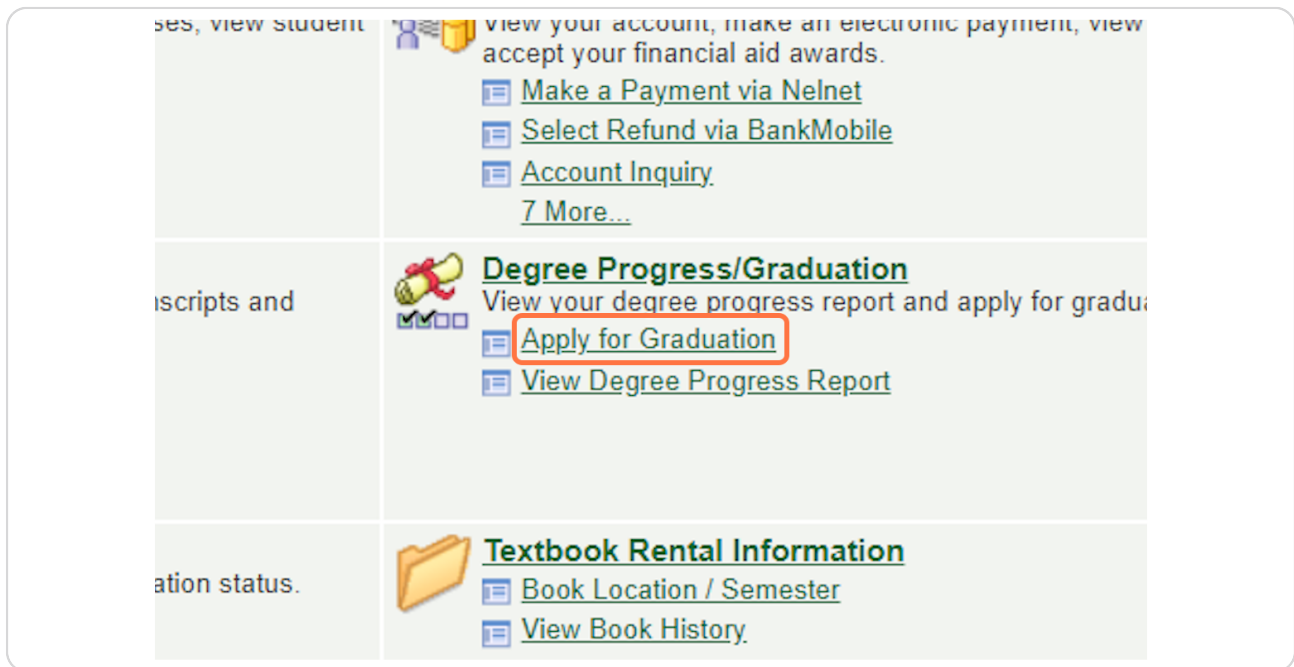
STEP 1

Click on Self Service






STEP 2

Look for Degree Progress/Graduation and Click on Apply for Graduation

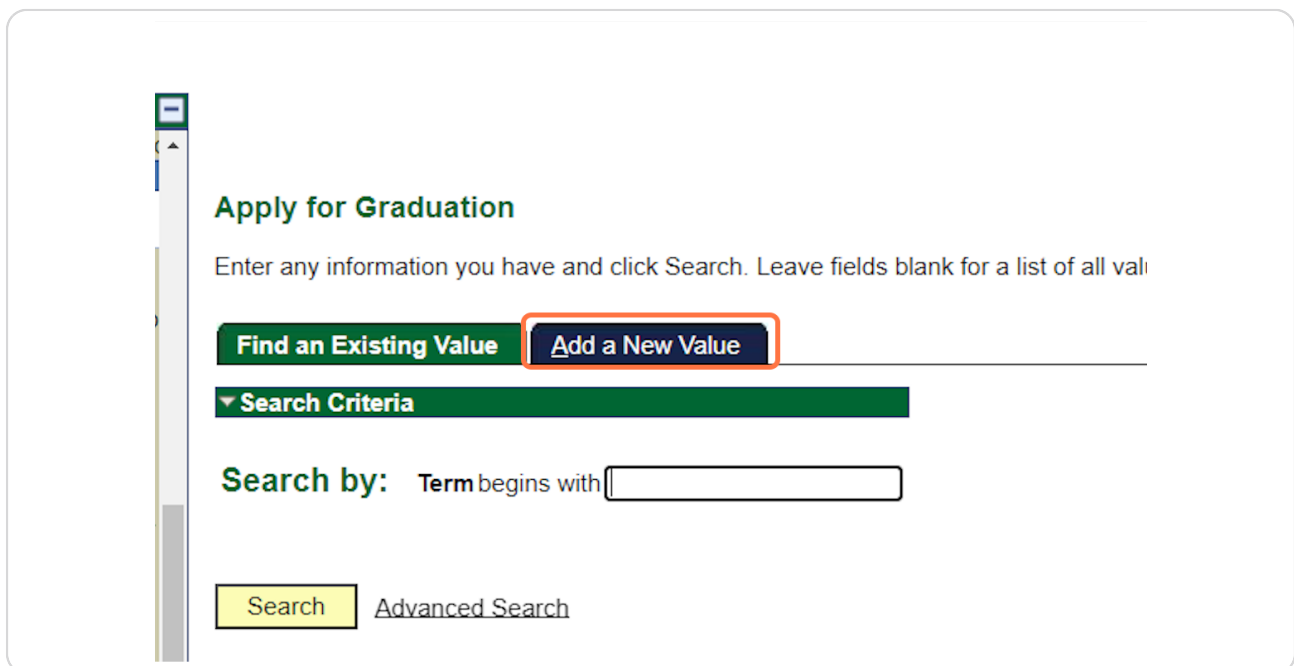


The screenshot shows a grid of navigation options. The middle row is highlighted, showing a graduation cap icon and the text "Degree Progress/Graduation". Below this, there are three links: "Apply for Graduation" (circled in red), "View Degree Progress Report", and "View Degree Progress Report".

ses, view student	 view your account, make an electronic payment, view accept your financial aid awards. Make a Payment via Nelnet Select Refund via BankMobile Account Inquiry 7 More...
cripts and	 Degree Progress/Graduation View your degree progress report and apply for gradu: Apply for Graduation View Degree Progress Report
ation status.	 Textbook Rental Information Book Location / Semester View Book History

STEP 3

Click on Add a New Value



The screenshot shows the "Apply for Graduation" search interface. It includes a search bar with two buttons: "Find an Existing Value" and "Add a New Value" (circled in red). Below the search bar is a "Search Criteria" dropdown menu. The search criteria are set to "Search by: Term begins with" followed by an empty text input field. At the bottom, there is a "Search" button and a link to "Advanced Search".

Apply for Graduation

Enter any information you have and click Search. Leave fields blank for a list of all val

[Find an Existing Value](#) [Add a New Value](#)

▼ Search Criteria

Search by: Term begins with

[Search](#) [Advanced Search](#)

STEP 4

If you do not know the Term number, click the Magnifying Glass

Graduation
Free Progress

edit
mission
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deal
dance Update
Verification
greement
d Authorization
nge Request
commodation

nt Athlete

Apply for Graduation

Find an Existing Value Add a New Value

*Term

Add

STEP 5

Click the Number for the Term you are Applying for

Add

Look Up Cancel [Advanced L](#)

Search Results

View 100 First 1-2 of 2 Last

Term	Term
2238	Fall 2023
2243	Spring 2024

Find an Existing Value | Add

STEP 6

Once your chosen Term number is in the box, Click the Add button

If the term is not available or you if have questions, please call the Office of the Registrar at (985) 549-2244.

The screenshot shows a web application interface. On the left is a vertical sidebar menu with a light green background, listing various services with expandable/collapsible icons (triangles). The services listed are: Transfer Credit, Student Admission, Textbook Rental Information, Faculty Center, Search, Citation Appeal, Class Attendance Update, Enrollment Verification, Financial Agreement, Financial Aid Authorization, Grade Change Request, Grading Accommodation Request, New Student Athlete Progress, Online Advising Faculty History, Online Advising Faculty New, Online Advising New, Preliminary Non Attendance, Release Info Authorization, and Scholarship On-Line Inquiry. To the right of the sidebar is a main content area. At the top of this area are two buttons: 'Find an Existing Value' (light green) and 'Add a New Value' (dark green). Below these buttons is a search input field labeled '*Term' containing the value '2238' and a magnifying glass icon. Below the search field is a yellow button with the text 'Add', which is highlighted with a red rectangular border. At the bottom of the main content area, there are two links: 'Find an Existing Value' and 'Add a New Value', separated by a vertical line.

STEP 7

From here, you can make changes to your graduation application and click **Save** at the bottom of the page once it is complete.

****Remember, if you are applying after the LATE FEE is in effect you must pay the late fee BEFORE you can submit your graduation application.**

To view the deadlines and late fees, [click here](#).

The screenshot shows the 'Application for Graduation' page on the Southeastern Louisiana University website. The page header includes the university logo, the slogan 'A GREAT DAY WITH CDP', and navigation links for 'Home (SAPRD) - Production', 'Add to Favorites', and 'Sign Out'. A left-hand menu lists various student services, with 'Apply for Graduation' highlighted. The main content area is titled 'Application for Graduation' and shows the 'Graduation Semester' as '2238 Fall 2023'. A message states: 'Our records do not show any majors in your academic program that qualify for graduation. If this is incorrect, please Contact Office of the Registrar, your department head, or your adviser.' Below this message are several form sections: 'Enter Name to Appear on Diploma' with fields for First, Middle, and Last Name; 'Mailing Address for Diploma' with fields for Country (USA), Address Line 1-4, City, State (LA), and Zip; 'Telephone Number & Email Address' with fields for Post-Graduation Phone # (with an Extension field) and Off-Campus Email Address; and 'Degree programs if incorrect contact Office of the Registrar' with fields for Degree 1, Pri Major, Option/Concentration, and Catalog Year.