Student Technology Fee Committee Meeting Minutes

Date: October 23, 2020

To: Student Technology Fee Committee

From: Mike Asoodeh, CIO

Minutes from the October 23, 2020 Student Technology Fee Committee meeting are as follows:

In Attendance: Committee members – Dean Gautreau, L'Oreal Williams, Kalynne Morris, KeRon Jackson, Asia Jupiter, Eric Summers, Jeff Temple, and Mike Asoodeh were present. Donna Methvien gave her proxy to Mike Asoodeh. Shannon Sciortino was also in attendance. This meeting was conducted electronically via Google Meet.

The meeting began at 11:00 a.m.

▪ The **October 2, 2020** meeting minutes were reviewed. Kalynne Morris made a motion to approve the minutes. Dean Gautreau seconded the motion. The vote was 9-0 in favor of approving this motion.

▪ **Reports on Action Items:**
   o **Surplus Computers** – Donna Methvien did see that the surplus computers were distributed.
   o **Surplus Equipment** – Donna Methvien did see that the equipment was surplused to Property Control.
   o **Matching Grants** – Shannon Sciortino did notify the matching grant recipients, as well as Sponsored Research
   o **Revised Budget** – Shannon Sciortino did see to it that the revised budget was sent to the President's Office
   o **Budget Adjustment** – Shannon Sciortino did submit a budget adjustment to move funds from the Small and Large Projects budgets to the Fund Balance Spending budget.

▪ **Fall Meeting Requirements** – Mike Asoodeh discussed that the Student Tech Fee Committee is required to meet three times in the spring and fall semesters, and once during the summer. Even though we do not have new business to discuss, this meeting is necessary to satisfy those requirements.

▪ **A motion to adjourn** was made by Kalynne Morris. Asia Jupiter seconded the motion. The vote was 9-0 in favor of this motion. The meeting was adjourned at 11:06 p.m.

▪ **Next Meeting –** The next meeting will be held on November 13, via Google Meet, and will be coordinated by Shannon Sciortino.

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Approved by SGA President, L'Oreal Williams

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Approved by CIO, Dr. Mike Asoodeh