



# Student Technology Fee Committee Meeting Minutes

Date: October 12, 2023

To: Student Technology Fee Committee

From: John Burris, CIO

Minutes from the October 12, 2023 Student Technology Fee Committee meeting are as follows:

**In Attendance:** Committee members –Kylie Sutphin, Matt Matthews, Becki Starkey, John Burris, and Jeff Temple were in attendance. Kayla Edwards gave her proxy to Kylie Sutphin. Eric Summers gave his proxy to Jeff Temple. In order for the students to have the majority vote, Eric Summers' proxy will not be used and John Burris will not vote. Shannon Sciortino was also in attendance. This meeting was conducted electronically via Google Meet.

The meeting began at 4:04 p.m.

- The **September 26, 2023** meeting minutes were reviewed. Matt Matthews made a motion to approve the minutes. Kylie Sutphin seconded the motion. The vote was 5-0 in favor of approving this motion.

- **Reports on Action Items:**

- **Surplus Computer Request:** Becki Starkey reported that the units are being imaged and will be installed at the Livingston Center next week.
- **Matching Projects:** Shannon Sciortino reported that grant recipients have been notified.
- **Modern Campus:** John Burris will report on this item later in the meeting.

- **Surplus Computer Request** – Becki Starkey reported we received a request for three surplus computers from the Tinsley Learning Center. We do have surplus computers available to fill this request. Matt Matthews made a motion to approve the request for surplus computers. Kylie Sutphin seconded the motion. The vote was 5-0 in favor of approving this motion. **Action Item: Becki Starkey will see to it that the computers are installed.**

- **Small Project Proposals** – John Burris reported that ten projects were submitted requesting \$44,583.19. The subcommittee recommended funding all ten of the projects. Matt Matthews made a motion to fund all ten projects in the amount of \$44,583.19. Kylie Sutphin seconded the motion. The vote was 5-0 in favor of approving this motion. **Action Item: Shannon Sciortino will notify the grant recipients.**

- **Modern Campus Update** – John Burris reported that Marketing and Communications has selected WordPress to host the Southeastern website instead of Modern Campus. WordPress is also a cloud-based resilient solution, and the cost will decrease from the amount the committee had previously allocated for Modern Campus. John Burris will keep the committee informed as this project moves forward.

- **A motion to adjourn** was made by Jeff Temple. Kylie Sutphin seconded the motion. The vote was 5-0 in favor of this motion. The meeting was adjourned at 4:17 p.m.

- **Next Meeting** – The next meeting will be held November 14, and will be coordinated by Shannon Sciortino.



# Student Technology Fee Committee Meeting Minutes

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Approved by SGA President, Lacey Johnson

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Approved by CIO, Dr. John Burris