



Student Technology Fee Committee Meeting Minutes

Date: February 28, 2024

To: Student Technology Fee Committee

From: John Burris, CIO

Minutes from the February 28, 2024 Student Technology Fee Committee meeting are as follows:

In Attendance: Committee members –Lacey Johnson, Matt Matthews, Camryn White, David Fender, John Burris, Becki Starkey, and Jeff Temple. Eric Summers gave his proxy to Jeff Temple, however it will not be used so that the students have the majority vote. Shannon Sciortino was also in attendance. This meeting was conducted electronically via Google Meet.

The meeting began at 10:08 a.m.

- The **November 14, 2023** meeting minutes were reviewed. Matt Matthews made a motion to approve the minutes. Lacey Johnson seconded the motion. The vote was 7-0 in favor of approving this motion.
- **Reports on Action Items:**
 - **Large Projects:** Shannon Sciortino reported that grant recipients have been notified.
 - **Color Printing:** John Burris reported that the ratio of color prints to black and white prints has been changed from 20:1 to 5:1 to more accurately represent current costs.
- **Meeting Dates for Spring Semester** – Shannon Sciortino reviewed the spring meeting schedule and updated contact info for new committee members. Lacey Johnson appointed Camryn White to the Fund Balance subcommittee. **Action Item: Shannon will email the committee a new schedule that includes the updated contact information for all the members.**
- **Surplus Computer Requests** – Becki Starkey reported that we received three requests for surplus computers. Industrial & Engineering Technology requested four computers. Biological Sciences requested one computer, and the Library requested one computer. David Fender made a motion to approve the surplus computer requests. Lacey Johnson seconded the motion. The vote was 7-0 in favor of approving this motion. **Action Item: Becki Starkey will see to it that the surplus computers are installed.**
- **Small Project Proposals** – John Burris reported that eleven projects were submitted requesting \$45,907.72. The subcommittee recommended funding ten projects in the amount of \$40,564.64. David Fender made a motion to accept the recommendation of the subcommittee. Camryn White seconded the motion. The vote was 7-0 in favor of approving this motion. **Action Item: Shannon Sciortino will notify the grant recipients.**
- **Proposed Fund Balance** – John Burris reviewed the proposed fund balance spending for the 24-25 year. A vote will be taken at the next meeting.
- **Reminder: Fund Balance Proposals that Need Review:** – There are proposals in the fund balance system which need to be reviewed. **Action Item: Shannon Sciortino will see to it that Camryn White is given access to the Fund Balance Proposal System, and will have Kayla Edwards access removed. Action Item: Shannon Sciortino will email Lacey Johnson and Camryn White a link to the Fund Balance Proposal System.**



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- **A motion to adjourn** was made by David Fender. Lacey Johnson seconded the motion. The vote was 7-0 in favor of this motion. The meeting was adjourned at 10:30 p.m.
- **Next Meeting** – The next meeting will be held on March 15 at 10 a.m., and will be coordinated by Shannon Sciortino.

Approved by SGA President, Lacey Johnson

Approved by CIO, Dr. John Burris