

Southeastern Louisiana University Annual Report on the Expenditure of Student Technology Fees

2001-2002



August, 2002

Prepared for *Southeastern President Randy Moffett, SGA President Kalen Miller and the University of Louisiana System Board of Supervisors*

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Southeastern's Student Technology Fee Committee

Southeastern's Student Technology Fee Committee was established in early 1999. The committee is currently comprised of the Student Government Association President and four members of SGA appointed by the SGA President and the following University administration representative: Assistant Vice President for Technology, Vice President for Student Affairs, Assistant Vice President for Academic Affairs, and the Director for Basic Computing Services. Monthly meetings are held during the Fall and Spring Semesters and the committee meets at least once during the summer. The mission statement of the Student Technology Fee Committee is as follows:

The mission of the Student Technology Fee Committee is to facilitate communication and provide for periodic input and analysis of utilization of technology fee proceeds detailed in the Technology Fee Use Agreement. The committee provides a mechanism for consistent dialogue between members of the university administration and the Student Government Association regarding the effectiveness of the fee, feedback from users, and discussions about possible revisions in the use of technology fee proceeds.

The web site for the Student Technology Fee Committee continues to provide information about the fee to Southeastern students and other interested individuals. The address is:
<http://www.selu.edu/stf>.

A Student Technology Fee Usage Agreement was signed by Dr. Randy Moffett, Southeastern President and Ms. Kalen Miller, Southeastern SGA President in September, 2001.

Progress made during 2001-2002

A total of \$1,203,956 was carried over from the previous fiscal year. A total of \$1,650,504 was collected during 2001-2002 making a total available for the fiscal year of \$2,840,092. A total of \$1,654,492 was spent, carrying over \$1,185,600 to the current fiscal year.

The following is a summary of projects and expenditures:

Student Technology Assistants (STA)/Graduate Technology Assistants (GTA), Student Technology Liaisons and Interns, Student Productivity Services Coordinator and Student Technology Services Coordinator - \$363,872
Computer Labs and Equipment (software and supplies included) - \$409,489
Other Technology Projects - \$881,131 for Large and Small Project Proposals.

The Student Productivity Services Coordinator, Ms. Clarissa Schiro continued in the position. Her staff of Student Technology Assistants and Graduate Technology Assistants were utilized in a multitude of capacities through this past year including:

- Staffing and keeping supplies on hand for all open and restricted computer labs.
- The Student Productivity Services brochure was updated and distributed to reflect all the computer lab moves to various new locations on campus.
- The Student Productivity Services Web Page was completely revised and updated to provide more information to students on services available.
- The Student Help Desk was very busy in providing phone support to students on various aspects of technology as well as Blackboard.
- Training classes are conducted each semester for Student Technology Fee student workers. STF student workers are required to attend these classes to keep abreast of software for which they will be providing support.
- The inventory of checkout equipment by students was increased due to an overwhelming demand by students and new types of equipment were added..

The Student Technology Services Coordinator position is currently vacant. Applications have been received and are currently being considered. The previous Coordinator and the student workers:

- Participated in the installation of new computer equipment in labs who had reached their three year equipment cycle.
- Handling the technical aspects of maintaining the computer labs covered by the Student Technology Fee.

COMPUTER LABS AND EQUIPMENT:

The following are a list of labs that have been upgraded during 2001-2002:

Nursing Hammond - 33 computers and monitors
English Lab - 31 computers and monitors
Classroom Lab Building 129 - Open Lab - 44 computers and monitors which expanded the original lab by 16 computers and monitors
Academic Support Lab - 20 computers and monitors
SGA Library - 25 computers and monitors
Nursing Baton Rouge - 24 computers and monitors
IT CAD Lab - 20 computers and monitors
Cardinal Newman - 8 computers and monitors
Student Organizations - 12 computers and monitors
Denham Springs - 30 computers and monitors
St. Tammany Center - 31 computers and monitors

DIVERSIFIED TECHNOLOGY PROJECTS

The Committee approved funding for diversified technology projects including:

Established a Periodic Teaching Lab in the New Classroom Building with 44 computers and monitors. It is available for faculty to schedule when they need a computer lab for only once or twice a semester or for only a short period of time. It is also used when needed for Spring, Fall and/or Summer Registration.

The Computer Equipment Checkout was expanded to include digital video cameras. Scoreboards and ball machines for Tennis instruction by the Kinesiology department
Disaster Recovery Equipment - Blackboard, LTO Disk Drives and UPS

Funding was provided for Large Project Proposals to:

Administrative Comp. Services	Southeastern Bandwidth Increase
Basic Computing Services	STF Training Lab & Student Help Desk Upgrade
Basic Computing Services	CBUS Network Upgrade
Biological Sciences	Digital Photomicroscopy
Biological Sciences	Peltier Thermocycler
Biological Sciences	Columbus Instruments Micro-Oxymax Respirometer
Biological Sciences	Better Student Learning through Better Lab Equipment
Biological Sciences	Incorporating technology in the Teaching & Learning of Biology
CAP Center	CAP Center Computer Lab Enhancement
Career Services	Hardware and Software Upgrade for Computer Lab
Career Services	Computerized Career Guidance Program
Chemistry & Physics	Multi-Media Teaching Technology
Communications	Audio Editing Equipment
Comm. Sciences & Disorders	SMART Boards for SMART Students
Controller's Office	Fee Payment Equipment
Counseling Center	Expansion of Counseling through Technology
English	SLU Writing Center: Computer Facility Upgrade
Foreign Languages	Language Resource Center Lab
Library	Enhancing Public Access to Electronic Resources
Library	Enhancing Library Classroom Technology
Library	Virtual Reference Service
Management	Computer Presentation Technology
Mathematics	LabView Workstations: Graphics Programming
Mathematics	Enhancing Mathematics Teacher Access to Technology
Music & Dramatic Arts	Artist Quality Grand Piano
Music & Dramatic Arts	Technology Update for Pottle Annex
Nursing	Computer Simulation to Enhance Mastery of IV Therapy Skills
Psychology	Upgrading the Psychology Microcomputer Laboratory
Recreational Sports & Wellness	Elliptical Cross-training Equipment Proposal
Recreational Sports & Wellness	Student Activity Center Multi-Media System
Sociology/CJ, History/Math	CLB Technology Enhancement
Student Enhancement Services	Study and Workshop Technology Lab
Student Publications	Computer Equipment for Student Newspaper and Yearbook
Residential Services	Security Cameras for Various Campus Locations
University Police	Automatic External Defibrillator
University Police	Portable Metal Detector
University Police	Digital Telephone Recorder
University Police	Upgrade Two-Way Radio System
Visual Arts	Ceramic Arts Technology Expansion

Funding was provided for Small Project Proposals to:

Biological Sciences	Optics for Ornithology Students
Biological Sciences	Nocturnal Behavior/Infra Red Photo Technology
Biological Sciences	Enhancing Learning/Video Lectures on CD-Rom
Ed. Leadership & Technology	Video Capture Laptop/Teacher Certification
Ed. and Human Development	HP Color Printer/TEC Technology Labs
Ed. and Human Development	Including Technology in Family Consumer Science
Ed. and Human Development	Digital Video Workstation/Graduate Student
Ed. and Human Development	Including Technology in Family Consumer Science
History & Political Science	LCD Projector for PP & Interactive Class.
Industrial Technology	Technology Rich Classroom
Multicultural/Int. Student Affairs	Computer Network Printer
Music & Dramatic Arts	Exploiting Comp. Technology in Music Education
Nursing & Health Science	Wiring Baton Rouge
Student Org./Greek Life	Upgrade of Web Page Design & Maint.
Student Org./Greek Life	D&D Sorority Recruitment Software
Student Productivity Services	Zip Drives for TEC Lab

Surplus computers were distributed to those departments on campus submitting a proposal for student related needs. The departments include:

Administrative Computing	6
Athletics	11
Biology	3
Chemistry and Physics	20
Columbia Theatre	2
Communication Sciences & Disorders	3
Communications	5
Educational Leadership	16
Educational Talent Search	20
English	6
Foreign Languages	7
History & Political Science	5
Industrial Technology	12
Mathematics	8
Recreational Sports	6
Student Enhancement Services	6
University Counseling Center	10

A new Lab Management and Planning Software which includes ZenWorks Imaging, PC-Rdist, Express Software Manager, and SignIn was purchased to be implemented on all lab computers by Fall, 2002.

ZenWorks Imaging provides imaging for lab stations. This is used for Initial lab setup, replacing corrupted images.

PC-Rdist provides image maintenance. Upon boot, PC-Rdist removes any files that have been added, and replaces any files that are deleted or modified. It also provides this functionality for the Registry.

Express Software Manager provides statistics on application usage, as well as the ability to meter software licenses.

SignIn Authenticates Users and Passwords against the Southeastern E-Mail system.

Microsoft Office 2000 was installed on all computers in Student Technology Fee supported labs.

CBUS 80 designation as a Restricted STF Lab was changed to being a closed lab operated and funded by the College of Business.

Approval was given for Tech Fee to support their portion of a proposed Microsoft Campus License Agreement.

Planned Projects for 2002-2003

Projects planned for the 2002-2003 fiscal year include:

Upgrading computers and monitors in the following labs:

North Campus B - 156 - 30 computers and monitors

Dorm Computer Labs - 54 computers and monitors

Florida Parishes Research Center - 27 computers and monitors

Computer Classroom - 30 computers and monitors

Computer Classroom - 40 computers and monitors

Math Tutoring Lab - 10 computers and monitors

Continue to request and review large and small proposals for possible funding to further diversify the use of technology on our campus.

At the beginning of 2002-2003, we replaced the existing Operating Agreement with an updated Annual Operating Agreement for all Student Technology Fee supported computer labs to be signed by all Lab Coordinators, Department Heads and Deans on an annual basis.

Internal Auditor Report 2000-2001

Southeastern's Student Technology Fee is audited by the University Internal Auditor to ensure that the collection and expenditure of the fees is consistent with the policies set forth by the legislature and University governing board. A copy of the audit for the Fall, 2000, Spring and Summer, 2001 is attached to this report.

Conclusion

Southeastern's Student Technology Fee continues to be the leader in efforts to improve the technology that is available to students. We are proud to submit this annual report which reflects a continuation of the progressive spirit and cooperative nature with which all aspects of the committee's charges have been handled.