

# Southeastern Louisiana University Annual Report on the Expenditure of Student Technology Fees

*2000-2001*



September, 2001

Prepared for *Southeastern Interim President Randy Moffett, SGA President Kalen Miller and the University of Louisiana System Board of Supervisors*

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# Table of Contents

Student Technology Fee Committee.....	1
Progress made during 2000-2001.....	2
Planned Projects for 2001-2002.....	5
Internal Auditor Reports.....	6
Conclusion.....	7

## Southeastern's Student Technology Fee Committee

Southeastern's Student Technology Fee Committee was established in early 1999. The committee is currently comprised of the Student Government Association President and four members of SGA appointed by the SGA President. University administration representatives are: Assistant Vice President for Technology, Vice President for Student Affairs, Assistant Vice President for Academic Affairs, and the Director for Basic Computing Services. Monthly meetings are held during the Fall and Spring Semesters and the committee meets at least once during the summer. The mission statement of the Student Technology Fee Committee is as follows:

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The mission of the Student Technology Fee Committee is to facilitate communication and provide for periodic input and analysis of utilization of technology fee proceeds detailed in the Technology Fee Use Agreement. The committee provides a mechanism for consistent dialogue between members of the university administration and the Student Government Association regarding the effectiveness of the fee, feedback from users, and discussions about possible revisions in the use of technology fee proceeds.

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The web site for the Student Technology Fee Committee continues to provide information about the fee to Southeastern students and other interested individuals. The address is:  
<http://www.selu.edu/stf>.

A Student Technology Fee usage Agreement Bridge was signed by Dr. Sally Clausen, Southeastern President and Mr. Carlton "Cleve" Bankston, Southeastern SGA President in June, 2001. The purpose of this bridge was to allow the committee additional time needed to properly revise the Usage Agreement. The bridge was signed by the University President and SGA President for final approval and review is completed.

## Progress made during 2000-2001

A total of \$864,356 was carried over from the previous fiscal year. A total of \$1,494,747 was collected during 2000-2001 making a total available in the Fall of 2000 of \$2,359,103. A total of \$1,155,147 was spent, carrying over \$1,203,956 to the current fiscal year. \$250,000 of these carry over funds were added to the 2001-2002 expected collections to be budgeted in 2001-2002.

The following is a summary of projects and expenditures:

Student Technology Assistants (STA)/Graduate Technology Assistants (GTA), Student Productivity Services Coordinator and Student Technology Services Coordinator - \$366,093  
Computer Labs and Equipment (software and supplies included) - \$424,201  
Other Technology Projects - \$232,853 of the funding approved in 1999-2000 for large projects was actually funded in 2001-2002. \$132,000 additional funds have been allocated but are at this time not spent.

The Student Productivity Services Coordinator, Ms. Clarissa Schiro continued in the position. Her staff of Student Technology Assistants and Graduate Technology Assistants were utilized in a multitude of capacities through this past year including:

- Staffing and keeping supplies on hand for all open and restricted computer labs.
- The Student Productivity Services brochure was updated and distributed to reflect all the computer lab moves to various new locations on campus.
- The Student Productivity Services Web Page was completely revised and updated to provide more information to students on services available.
- The Student Help Desk was very busy in providing phone support to students on various aspects of technology as well as Blackboard.
- Training classes are conducted each semester for Student Technology Fee student workers. STF student workers are required to attend these classes to keep abreast of software for which they will be providing support.
- The inventory of checkout equipment by students was increased due to an overwhelming demand by students.

The Student Technology Services Coordinator, Mr. Archie Carriere continued in the position. He and his student workers:

- Participated in the installation of new computer equipment in labs who had reached their three year equipment cycle.
- Handling the technical aspects of maintaining the computer labs covered by the Student Technology Fee.

### COMPUTER LABS AND EQUIPMENT:

The following are a list of labs that have been upgraded during 2000-2001:

North Campus B-158 - 30 computers and monitors  
Education - 25 computers and monitors  
Classroom Lab Building 122 - Open Lab - 28 computers and monitors  
North Campus B-156 - 30 computers and monitors  
North Campus B-160 (Open Lab) - 20 computers and monitors  
CBUS 80 - 37 computers and monitors  
Biology - 21 computers and monitors  
Music - 17 computers and monitors  
Computer Literacy - 31 computers and monitors  
Computer Networking - 30 computers and monitors  
Math - 31 computers and monitors

## DIVERSIFIED TECHNOLOGY PROJECTS

The Committee approved funding for diversified technology projects including:

Matched funding for two Arts and Sciences LEQSF grants totaling \$82,000

The Computer Equipment Checkout in McClimans Hall was expanded to increase the amount of equipment available for checkout to students. Additional digital cameras, laptops and projection equipment were purchased. Zip drives and CD burners were added to the items available for checkout.

Funding was provided to the Math Department for hand held computers and to Basic Studies for pushbutton locks for doors to rooms containing computer equipment

Surplus computers were distributed to those departments on campus submitting a proposal for student related needs. The departments include:

Basic Studies Academic Support Lab

Chemistry and Physics

Communications

Continuing Education

Educational Leadership

Educational Talent Search

English

Foreign Languages

History and Political Science

Kinesiology & Health Studies

Recreational Wellness

Student Organizations and Greek Life

Student Publications

Student Computing Services

## Planned Projects for 2001-2002

Projects planned for the 2001-2002 fiscal year include:

Microsoft Office 2000 is being installed on all computers in Student Technology Fee supported labs.

Upgrading computers and monitors in the following labs:

Nursing - Hammond - 33

English Micro Lab - 31

Cardinal Newman - 8

Athletics - 20

Student Organizations - 12

Baton Rouge Nursing - 24

Denham Spring High - 30

SGA - Library - 25

St. Tammany Center - 31

Continue request for and review of large and small proposals (maximum to be raised to \$3,000) for possible funding to further diversify the use of technology on our campus.

## **Internal Auditor Report 2000-2001**

Southeastern's Student Technology Fee is audited by the University Internal Auditor to ensure that the collection and expenditure of the fees is consistent with the policies set forth by the legislature and University governing board. The audit for the Fall, 2000, Spring and Summer, 2001 is being conducted at this time. Upon its completion, we will forward a copy to be considered Appendix 1 to this report.

## **Conclusion**

Southeastern's Student Technology Fee continues to be the leader in efforts to improve the technology that is available to students. We are proud to submit this annual report which reflects a continuation of the progressive spirit and cooperative nature with which all aspects of the committee's charges have been handled.