



**Southeastern Louisiana University**  
**The College of Basic Studies**

*BARBARA R. ALLEN, Dean*

THE COLLEGE OF BASIC STUDIES (CBS) provides outreach, preparation, and support for success in post-secondary study. CBS promotes outreach, transition, and retention and is the academic and administrative college for all new and transferring freshmen with an ACT of 26 or below. The College houses federal outreach grants, which include: Math/Science Upward Bound, Upward Bound Livingston/St. Helena, Upward Bound Tangipahoa, Talent Search, TRIO Dissemination, and Education Opportunity Center. The two academic divisions are the Junior Division and the Division of Transitional Studies. Post-secondary support divisions are the Career and Academic Planning Center (CAP Center), Student Enhancement Services, Student Support Services and Veterans Upward Bound.

The JUNIOR DIVISION is responsible for collaboration with academic units to provide accurate and timely information to undecided students. The Division monitors the records of students with ACT scores of 18 - 26 and promotes freshman retention through special activities and student-success courses.

The DIVISION OF TRANSITIONAL STUDIES provides outreach to area high schools and offers transitional courses for entering freshmen who are under-prepared in basic skills in math and/or English. The program includes a strong advising component, effective collaboration with support programs, and promotion of the academic abilities necessary for student success at the university level.

STUDENT ENHANCEMENT SERVICES (SES) includes supplemental instruction, a math drop-in-lab, an academic support tutoring lab, and an athletic academic center lab. Each area provides free tutoring, academic counseling, and personal development and academic workshops. These activities support increased retention and graduation rates for all participants.

The CAREER AND ACADEMIC PLANNING CENTER (CAP Center) provides academic counseling and career exploration, assistance in scheduling courses, information supporting all Southeastern academic and support units and guidance and assistance in using multi-media career materials. Professional counselors and Basic College faculty target the needs of freshmen and sophomores to ensure quality services and student satisfaction.

The TRIO/Gear Up Department coordinates federal outreach and retention programs for pre-college and college students. TRIO provides extensive outreach services to promote post-secondary education for area students, and also provides academic and non-academic services to increase the retention and graduation rates of students enrolled in institutions of higher education.

### **ADMISSION TO A SENIOR COLLEGE**

Each department/senior college determines the specific requirements for entering a baccalaureate or associate degree curriculum. A student exits the College of Basic Studies when the following criteria are met:

#### **BACCALAUREATE DEGREE**

- A. Thirty credit hours and a cumulative GPA of 2.0 or better, or
- B. Sixty credit hours regardless of GPA

#### **ASSOCIATE DEGREE**

- A. Fifteen credit hours, and
- B. A cumulative GPA of 2.0 or better

**For additional information about the Basic College, phone (985) 549-3755 or visit the website at [www.selu.edu/Academics/BasicStudies/](http://www.selu.edu/Academics/BasicStudies/)**

### **JUNIOR DIVISION**

Junior Division is an academic department offering programs designed to enhance the academic success of all entering students. The Junior Division works with the Cap Center and other academic departments to promote a university-wide faculty advising program for all incoming freshmen. This advising program aims to promote student retention by personal contact between students and the faculty

The Junior Division is the entry-level division for all entering freshmen who are classified as Undecided, participants in the Superior Junior/Senior Program, and students in the Special Program for Adults (SPA). Faculty and staff work with students in various classes to help define their academic and career goals. Faculty advisors, who see students in their offices and in the Career and Academic Planning Center, have access to curriculum plans from all academic departments for students who indicate an interest in those areas. Advisers assist students in selecting elective courses that are congruent with the majors of interest. Typically, students exit the Junior Division after their freshman year and enter a degree-granting department.

## JUNIOR DIVISION COURSES

Junior Division offers numerous student success courses that carry degree credit. All entering freshmen experience transitional issues that are addressed in Freshman Seminar 101 (FS101), a course designed to increase student success in college through involving students academically and socially at the university and promoting students' academic skills. Junior Division trains selected students as nationally certified peer educators to assist faculty in the Freshman Seminar classes. Students can explore college majors by enrolling in Career Planning 104 (CPL 104), a course designed to help students make suitable career and college major choices. In addition to CPL 104, Career Planning 304 (CPL 304) is offered via distance education to students interested in developing job-search strategies and self-marketing skills.

JD offers credit courses for special populations. University 101 is a student success course offered through distance-education to high-school seniors who qualify for the Superior Junior/Senior Program. Freshman Seminar 301 is designed for student leaders at the university. Additionally, Interdisciplinary Content Reading (IDC 101) assists students in disciplinary reading comprehension and vocabulary skills at the college level, while University 102 meets the needs of students who have experienced academic difficulty and are returning after academic appeal.

All freshmen are encouraged to schedule the required English, mathematics and science courses found in any curriculum. In addition, students may explore new fields by taking entry courses, which can be elective courses toward degree requirements in most academic programs. The first year suggested curriculum includes:

FIRST SEMESTER..... SH	SECOND SEMESTER .....SH
English <sup>1</sup> ..... 3	English <sup>1</sup> .....3
Mathematics <sup>2</sup> ..... 3	Mathematics <sup>2</sup> .....3
Science <sup>3</sup> ..... 3	Science <sup>3</sup> .....3
Orientation 101 ..... 1	Social Studies Elective .....3
Freshman Seminar 10 <sup>1</sup> ..... 3	Career Planning 104 .....3
Art 105, Music 151, or Theatre 131 ..... 3	Elective .....3
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16	18

Additional courses are to be chosen from the following list to complete first- and second-semester schedules of approximately 16 to 19 semester hours each. In planning schedules, attention should be given to curricula for the various colleges listed elsewhere in this catalogue. Advisers will assist students in selecting elective courses that are congruent with their basic interests.

### SUGGESTED INTRODUCTORY COURSES FOR THE EXPLORING STUDENT

Anthropology 101 Communications 159, 211 Computer Science 105,110 Criminal Justice 101 Economics 102, 201, 202 Family and Consumer Sciences: Introduction to Food Science 105 Fashion Merchandising 140 Finance 123 Foreign Language 101 (French, German, Italian, Latin, Spanish) Geography 103 Political Science 201, 202 101, 102 Health Studies 131, 132 History 101, 102, 201, 202 Horticulture 100 -----	Industrial Technology 111 Kinesiology 191 Library Science 102 Management 141 Music 151 Business Technology 210 Keyboarding 123 Psychology 101 Social Work 101 Sociology 101 Special Education 200 Communication Sciences & Disorders  Theatre 131 University 101 Visual Arts 105, 106
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<sup>1</sup>English 90 (Transitional), 101 102, 122, 230, 232. English placement is based upon the ACT English sub-score.

<sup>2</sup>Mathematics 92 (Transitional), 160, 161, or 165, or 162. Mathematics placement is based upon the score on the mathematics section of the ACT.

<sup>3</sup>The following science courses may be scheduled: GBIO106/ BIOL 109; GBIO 107/ BIOL 110; Microbiology 205-207; Chemistry 101-103, 102-104, 105, 106, 121-123; Earth Science 101-103, 102-104; Physics 142, 191-193. Please refer to the possible natural science combinations under General Education Requirements in the University Policies chapter of this catalogue for the approved sequenced courses in natural science.

## **SUPERIOR HIGH SCHOOL JUNIOR/SENIOR PROGRAM**

After completing the junior year, qualified high-school students, with the approval of their high school principal, may apply for admission to Southeastern. Up to 6 hrs. may be taken tuition free. Students who make a "B" or better GPA are allowed to take additional university work during their senior year. To qualify, students must meet one of the following criteria:

- ACT composite of 27 or above (11 hrs. maximum per semester)
- High School GPA of 3.5 or above (11 hrs. maximum per semester)
- ACT composite of 25 – 26 (8hrs. maximum per semester)
- ACT composite of 19 – 24 with high school GPA of 3.0 – 3.499 (8 hrs maximum)

### **NON-DEGREE SPECIAL PROGRAM FOR ADULTS (SPA)**

Adults who have not attended high school or college for at least three years may apply for participation in this program for regular enrollment in one or two undergraduate courses for personal growth. Applicants must be at least 25 years old and have a high school degree or the equivalent. A person who has previously attended an institution of higher education must be eligible to return to that institution to qualify for the program. Louisiana residents 60 years of age or older will be allowed to take 3 credit hours tuition-free.

If accepted to the program, all university deadlines, fees, and other regulations apply to SPA enrollment. Successful completion of the course carries full academic credit.

**For additional information contact the Junior Division at (985) 549-5682 or at [www.selu.edu/JD](http://www.selu.edu/JD)**

## **DIVISION OF TRANSITIONAL STUDIES**

The Department of Transitional Studies provides faculty advising, courses and programs that emphasize strengthening students' basic skills while offering them the opportunity to succeed in freshman composition and college algebra. Instruction emphasizes current methodology and techniques that enable students to progress toward a degree. The faculty deliver strong academic advising and tutoring to cultivate a more positive self-concept and increased self-motivation. During this time, Transitional students also enroll in other degree-credit courses.

### **PLACEMENT INTO THE DIVISION OF TRANSITIONAL STUDIES**

A student with an ACT composite of seventeen or below will be advised by the Transitional Studies Department. The student must successfully complete all required courses in his/her first two regular semesters of enrollment in order to be eligible to continue at the university. The math sub-score, English sub-score and the composite score will determine the required courses as follows:

- A. A student with an ACT English sub-score of 16 or below must successfully complete Transitional English (TREN 90) prior to enrolling in English 101. During the first class session, a diagnostic test will be administered to determine whether or not the student will immediately exit to English 101.
- B. A student with an ACT math sub-score of 17 or below must successfully complete Transitional Algebra (TRMA 92) prior to enrolling in Math 160 or Math 161. During the first class period, a transitional mathematics diagnostic test is administered to determine if the student will immediately exit into math 160 or 161.
- C. A student with an ACT composite score of 17 or below must successfully complete Interdisciplinary Content (IDC 101). A placement test is given during Orientation to determine if the requirement will be waived.

Transitional English and Transitional Algebra are graded on a Pass (P) or Unsatisfactory (U) basis. A student who obtains an Unsatisfactory (U) grade must repeat the course. Hours earned in these courses are not computed in the GPA and do not count toward degree credit. Degree credit is given for IDC, which earns a letter grade and is computed in the student's GPA. This course is taught in the Junior Division.

### **TRANSFER FRESHMEN WITH TRANSITIONAL REQUIREMENTS**

Freshman transfer students with any of these three course requirements will be advised by the Transitional Studies department. All required courses must be successfully completed in the first two regular semesters of enrollment in order for the student to be eligible to continue at the university.

## HIGH SCHOOL COOPERATIVE AGREEMENT (HSCA)

The High School Cooperative Agreement is a program offered by the Transitional Studies Department to students in area high schools whose ACT scores indicate they would have required Transitional courses upon entry to Southeastern. In a partnership agreement, high school courses are offered to prepare students to meet transitional course requirements before entering college. The courses offered are Transition to College Algebra and Transition to College Writing. Final portfolios are assessed by Transitional Studies faculty to determine if the requirement has been met. There are no fees for students taking these courses in high school.

### SUMMER BRIDGE

Summer Bridge is a program implemented for freshmen entering the University in the summer, who can benefit from support in academic courses. All freshmen are eligible and can apply. Listed are advantages of the Summer Bridge program: being introduced to college life and services at Southeastern; meeting new people; receiving college credit; learning academic study skills; learning about career opportunities; having access to tutoring, lab time, and scheduled study groups; being advised for fall classes; and learning library skills. Summer Bridge means summer success.

For additional information contact Transitional Studies at [985] 549-2074 or [www.selu.edu/academics/basicstudies/transitonalstudies](http://www.selu.edu/academics/basicstudies/transitonalstudies)

### CAREER AND ACADEMIC PLANNING CENTER (CAP CENTER)

The Career and Academic Planning Center (CAP) provides individualized career and academic counseling to freshmen and sophomore students for optimal progression toward graduation. Students deciding on or changing a college major are given the opportunity to explore Southeastern's academic curricula and the related occupational programs. Career and academic decision-making are enhanced through the use of a spectrum of career assessments. Class presentations are offered to freshman- and sophomore-level classes of all disciplines, both on- and off-site.

The Center is the site for academic advising for Undecided majors, walk-in and e-advising, and students in Transitional Studies. Center staff interview undecided students who are seeking to withdraw from course(s) or resign from the University. Students are also assisted with completion and submission of these forms.

The CAP Center's resources include current career software application programs, a wide variety of occupational publications and periodicals, videos with available TV/VCR, and high-speed computers available for registration, career research, and internet usage. The Center serves as an S.G.A. Scantron distribution site for students attending classes in NCBS

The Center's website disseminates information on distance delivered courses, majors of study at Southeastern, and related careers. Students seeking information about entering the job market would benefit from contacting a career counselor in the Office of Career Services in the Student Union Annex.

For additional information about the CAP Center or to make an appointment with a staff member, call (985) 549-3981, email <mailto:cap@selu.edu>, or visit the website at [www3.selu.edu/capCenter](http://www3.selu.edu/capCenter)

### STUDENT ENHANCEMENT SERVICES (SES)

Student Enhancement Services includes the Academic Support Lab (ASL), the Athletic Academic Center Lab (AACL), and the Supplemental Instruction Program. To assist students in retention and progression toward graduation, these programs offer scheduled tutoring, academic support, pre-advising, and academic and personal development workshops. The workshop topics include time management, college survival skills, test preparation, note taking, and stress management. The Supplemental Instruction program targets at-risk courses and provides tutoring in the classroom and scheduled tutoring sessions outside the classroom.

For more information about SES, phone (985) 549-5131 or visit the website at [www.selu.edu/ses](http://www.selu.edu/ses).

### TRIO AND GEAR UP PROGRAMS

The TRIO and GEAR UP programs are designed and implemented to promote the educational and cultural preparation, development, and advancement of diverse populations to assist in academic success for junior high, secondary and post secondary students. Pre-college preparation, assistance in post-secondary enrollment, and services that enhance academic and non-academic student success are included in the comprehensive array of services available for student involvement. Collectively, the TRIO programs serve approximately four thousand participants annually.

The **Classic Upward Bound** program provides the academic strength, skills, and motivation in high school students to ensure success in post-secondary education. On Saturdays and during a six-week on-campus summer program, participants receive instruction in literature, composition, foreign language, mathematics, and science. High School juniors and seniors can earn college credit while working with the program.

**Math-Science Upward Bound** provides a center to offer a mathematics and science curriculum to sixty high school students in a five-state area for the purpose of preparing them to enroll in high school mathematics and science courses, and upon graduation, to enroll in a post-secondary institution in a math science curriculum. These students participate throughout the academic year through internet-based assignments and attend a six-week summer residential program where college professors mentor and guide their learning and research. Participants earn college credit while they are juniors and seniors in high school.

The **Educational Talent Search Program** assists students in persisting with and completing secondary school, as well as enrolling in a post-secondary educational program. Academic and social needs of high school juniors and seniors are addressed by offering academic tutoring, LEAP remediation, and workshops in the areas of financial aid, personal and career counseling, ACT testing, enrollment, and essential life skills.

The **Educational Opportunity Center** targets adult citizens 19 and older by providing educational preparation through tutoring, workshops, and pre/post-testing for entrance into institutions of higher education. Other services include career exploration and financial aid assistance.

**Veterans Upward Bound** provides veterans with assistance and services to obtain the necessary skills and motivation necessary to pursue a program of post-secondary education. Academic and career assessment, academic instruction and tutoring, enrollment and admission services and other enrichment activities are provided to veterans at both the main campus and at a satellite campus in Baton Rouge.

**Student Support Services** provides academic support for first-generation and low-income students enrolled at Southeastern to increase their retention and graduation rates. Services include tutoring, academic and non-academic workshops, financial aid, career exploratory assistance, supplemental instruction and cultural experiences.

**TRIO Dissemination Partnership** program works with partnering institutions on their campuses to implement the best practices of Student Support Services, Veterans Upward Bound and Educational Opportunity Center. TRIO Dissemination trains faculty and staff to provide tutoring, financial aid assistance, and supplemental instruction to their students. This program collaborates and partners with Delgado Community College, Baton Rouge Community College, and Louisiana Technical College at Bogalusa, and Louisiana Technical College at Hammond.

**GEAR UP (Gaining Early Awareness and Readiness for Undergraduate Programs)** is a federal early intervention program designed to significantly increase the number of low-income students who are prepared to complete a post-secondary education. Students participate in a rigorous academic curriculum taught by master teachers and receive information about post-secondary options, financial aid, and college admission to foster a systemic change in student preparation for post-secondary studies. GEAR UP requires partnerships among colleges and universities, schools, and outside organizations, which focus on systemic change.

For more information about TRIO & GEAR UP, phone (985)549-5839, e-mail <mailto:TRIO@selu.edu>, or visit the website at <http://www.selu.edu/Academics/Basic Studies/>