



Preparing for Electronic Submission of Proposals

Most federal agencies are now requiring electronic submission of proposals through the grants.gov (<http://www.grants.gov>) website. This site provides information on funding opportunities and is the portal for submitting electronic proposals for over 1,000 federal grant programs offered by 26 different federal agencies.

Southeastern Louisiana University is a registered organization with grants.gov, and Dr. Emily Bond is registered as the Authorized Organization Representative (AOR) for Southeastern. If you are required to submit an application through grants.gov, you **DO NOT** have to individually register. You may go directly to the “Find Grant Opportunities” or “Apply for Grants” selections.

In order to view application packages, you must download the **PureEdge Viewer** program as displayed in the instructions from the “Apply for Grants” page below:

Step 1: Download a Grant Application Package and Instructions

You should have the FON and/or CFDA number. If so, you can [find the application package at the following page](#). If not, return to Find Grant Opportunities [Find Grant Opportunities](#) to search for this information.

In order to view the application package, you will need to install the [PureEdge Viewer](#), [link to a small, free program that provides access to the grant application. To operate the PureEdge Viewer, your computer must meet certain [system requirements](#). If you are a non-Windows users, please refer to this [support page](#).

Once you have downloaded the viewer, you may download the application package and instructions by identifying either the CFDA number, the funding opportunity number, **or** the funding opportunity competition ID number (as found on the “Find Grant Opportunities” page if you do not already have).

Make sure to carefully read the application instructions as they may contain information not included in the package itself.

Awards (processed since February 1st)

- Dr. Gary Childers, Biological Sciences – “Charlie Maestri Carpet & Furniture – Wastewater Analyses,” Charlie Maestri, \$141
- Mr. Jerry Patton, Counseling & Human Development - “Discovery – Family Group Decision Making 2007,” LA Office of Community Services, \$50,000

- Dr. Zachariah Teitler, Mathematics - "University of Nebraska MCTP/Immerse," University of Nebraska, \$7,500
- Dr. Gary Shaffer, Biological Sciences - "Academic Advisor for CWPPRA Region 1", CREST, \$4,000

Submissions (processed since February 1st)

- Dr. Ken Li, Mathematics and Dr. Theresa Beaubouef, CS&IT – “Scholarships for Talented Integrated Sciences and Technology Graduate Students,” NSF
- Ms. Janis Vicknair, Teaching & Learning – “Project 3.5,” US Department of Education
- Dr. Gary Childers, Biological Sciences – “Tallow Creek Shooting Range – Wastewater Analyses,” Tallow Creek Shooting Range
- Dr. Gary Childers, Biological Sciences – “Abraham Williams Apartments – Wastewater Analyses,” Abraham Williams Apartments
- Dr. Ju Chou, Chemistry & Physics – “RUI: Synthesis and Characterization of Supported Metal Nanaocluster Catalysts,” NSF
- Dr. Ann Carruth, Nursing – “First Aid Farm Quest Educational CD Program: Impact on Emergency Responsiveness and Injury Preventability,” NIOSH
- Mr. Bill Joubert, Small Business Development Center – “LED Tier 2 Grant,” Louisiana State Economic Development
- Mr. Jerry Patton, Counseling & Human Development – “National Responsible Fatherhood Capacity-Building Initiative,” National Fatherhood Initiative (NFI)

OSRP - Spring 2007 Sessions – Remaining Training Sessions

Meeting IRB/Safety Requirements

Thursday, March 8th, 2:00 pm – Tinsley, 103

If your proposal requires IRB or Safety/ Hazardous Materials Management approval, this session will familiarize you with guidelines and processes for approval.

Administering A Grant Award

Thursday, March 15th, 2:00 pm – Tinsley, 103

Now that you have an award, what’s next? Knowing how to coordinate with Grants Accounting, Human Resources, & Purchasing at Southeastern will make the administration of a grant easier. Representatives of these offices will be on hand to provide information on procedures and to answer questions.

Understanding Compliance

Thursday, March 22nd, 2:00 pm – Tinsley, 103

This session will explore federal, state, and University requirements for proper procurement, reporting, etc.

Writing Sub Contracts and More

Thursday, March 29th, 2:00 pm – Tinsley, 103

Needing to sub contract grant activities? Learn how to navigate Southeastern’s Purchasing website for contract and cooperative agreement examples and requirements.

All sessions are free. Registration is suggested, but not required.

For more information, please contact the Office of Sponsored Research and Programs at 985-549-5312 or e-mail madelmann@selu.edu.