



SOUTHEASTERN LOUISIANA UNIVERSITY

Office of Sponsored Research and Programs

OSRP

SPRING 2011 GRANTS NEWSLETTER

East Stadium Building, Room 212 - Hammond, LA 70402

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The Office of Sponsored Research and Programs: Proposal Submission

The Office of Sponsored Research and Programs (OSRP) promotes externally funded research, instruction, public service, academic support, institutional support, enhancement, scholarship and fellowship projects at Southeastern Louisiana University.

All projects seeking external funding (through grants, contracts, agreements, etc.) require review and approval **prior** to submission to the funding agencies. The review process begins with approval by the principal investigator's department and college. Thereafter, the OSRP requires five to seven working days to complete the institutional review and approval process. Only proposals approved by Southeastern's administration may be submitted to external agencies.

Proposals seeking external funding are now routed **electronically** through the Southeastern PeopleSoft (PS) Grants Module. If you would like training or assistance with completing any forms, please contact the OSRP at 985.549.5312 or via email at osrc@selu.edu.



Director's Message

On behalf of the Office of Sponsored Research and Programs, I extend a warm welcome to all faculty, staff and students. Please know that our office is equipped to assist faculty at all career stages. Thank you for supporting research and scholarly activities at Southeastern!!!

Please visit our webpage @ www.selu.edu/Academics/OSRP or feel free to come by and let us know your area of research interest.

Cheryl E. Hall, J.D.
Director



Mission Statement

The Office of Sponsored Research and Programs works with faculty, staff, and students to promote externally funded research, instruction, public service, academic and institutional support, and scholarship/fellowship projects at Southeastern Louisiana University. External funding supports strategic priorities of Vision 2015 and enhances the educational, economic, and cultural development of southeast Louisiana.

OSRP Checkout Procedures

To aide the OSRP in the university check out process, persons severing ties with the university who have conducted sponsored projects should make sure that all award requirements have been met, prior to departure. As applicable, the following documents should be provided to the OSRP:

- Progress, technical and/or final reports;
- Subaward status; and
- Project transfer/change of Principal Investigator approval

Proposal Writing Critical Elements

Different funders require different proposal formats, but nearly all proposals must address certain vital issues. In "Key Questions Every Proposal Must Answer," (*Local/State Funding Report*, January 10, 2011), Carolyn Kourofsky lists the essential elements:



- Goals and objectives that are specific, measurable, attainable, realistic, and timely.
- A problem statement showing why the project is needed and where the evidence for that need was derived.
- Evidence that the applicant organization has the capacity to carry out the project.
- The methodology to be used--and why it is appropriate for the proposed project.
- An explanation of how project impacts will be evaluated and measured.
- A budget, justified with enough detail to show it will be adequate for the proposed methods.
- The sources of funding that will sustain the project after the grant is expended.
- A summary that leads off the proposal but should not be written until all other sections have been completed.

Mapping Your Career with NIH



Early career researchers: check out a recent webinar (<https://webmeeting.nih.gov/p32939640>) conducted by the NIH Loan Repayment Program. The presentation will help you learn which NIH training grant, fellowship or career development award is right for you. The recording is about an hour in length, with a significant portion at the end dedicated to audience questions and answers.

New Resources, New/Early Stage Investigators, February 11, 2011.

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OPPORTUNITIES

AWARDS

KNOWLEDGE