



## Southeastern Payment Plan

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### **Paying Tuition Made Easier!**

Southeastern Louisiana University is pleased to offer a financial planning option, the Southeastern Payment Plan (SPP), which allows students to pay their current tuition and fees in payments rather than in one lump sum.

**Fall and Spring are 3 installments. Summer is 2 installments.**

In the Fall and Spring the plan is designed for the student to make their 1<sup>st</sup> installment of 1/3 of current tuition and fees plus a \$45 processing fee and any fines or prior semester balance. The remaining balance of current semester charges is divided into two installments. The second installment is due approximately 30 days after the fee payment deadline. The third installment is due approximately 30 days after the second installment.

In the Summer the plan is designed for the student to make their 1<sup>st</sup> installment of 1/2 of current tuition and fees plus a \$45 processing fee and any fines or prior balance. The second installment is due approximately 30 days after the fee payment deadline.

The SPP is managed by the Controller's Office. Because the SPP is not a loan, there will be no interest charged; however a \$10 late fee will be assessed on payments received after the due date. There is a \$45 non-refundable processing fee that is due with the signing of the contract.

### **HOW TO ENROLL**

A contract must be completed to determine the amount to be paid under the plan.

- **Student must enroll online through their Southeastern LeoNet account.**
- **The student must read the contract completely before accepting.**

The plan covers the cost of tuition, textbooks, housing and meals. The plan DOES NOT cover any type of fines, emergency loans, defaulted loans, etc. Prior balances, \$45 processing fee and 1st installment must be paid by the fee payment deadline.

### **ELIGIBILITY**

In order to be eligible for the plan, students must not have defaulted on any prior Southeastern Payment Plan.



### **QUESTIONS?**

Questions about the Southeastern Payment Plan may be directed to the Controller's Office in North Campus Building A Room 111, by emailing [studentaccounts@selu.edu](mailto:studentaccounts@selu.edu), or by calling (985) 549-3486.

Spring/Fall Office Hours are:

Monday thru Thursday

7:30 a.m. to 5:00 p.m.

Friday

7:30 a.m. to 12:30 p.m.

Summer Office Hours

Monday thru Thursday

7:00 a.m. to 5:30 p.m.

Friday

Closed

CURRENT FEE SCHEDULES AND ONLINE ENROLLMENT INSTRUCTIONS ARE POSTED ON THE CONTROLLER'S OFFICE WEBSITE: [www.southeastern.edu/controller](http://www.southeastern.edu/controller)