

## Payroll Calendar Fiscal Year 2015 & 2016

Check #	Pay Pd Begins	Pay Pd Ends	Timekeeper Deadline	Supervisor Approval	Paycheck Date
<b>Classified and Unclassified Staff- Biweekly Non-Teaching Graduate Assistants ** Student Workers</b>					
26	06/07/15	06/20/15	9:00 a.m. on Monday, 6/22/15	By 2:00 p.m. on Monday, 6/22/15	6/26/2015
1	06/21/15	07/04/15	9:00 a.m. on Monday, 7/6/15	By 2:00 p.m. on Monday, 7/6/15	7/10/2015
2	07/05/15	07/18/15	9:00 a.m. on Monday, 7/20/15	By 2:00 p.m. on Monday, 7/20/15	7/24/2015
3	07/19/15	08/01/15	9:00 a.m. on Monday, 8/3/15	By 2:00 p.m. on Monday, 8/3/15	8/7/2015
4	08/02/15	08/15/15	9:00 a.m. on Monday, 8/17/15	By 2:00 p.m. on Monday, 8/17/15	8/21/2015
5	08/16/15	08/29/15	9:00 a.m. on Monday, 8/31/15	By 2:00 p.m. on Monday, 8/31/15	9/4/2015
6	08/30/15	09/12/15	9:00 a.m. on Monday, 9/14/15	By 2:00 p.m. on Monday, 9/14/15	9/18/2015
7	09/13/15	09/26/15	9:00 a.m. on Monday, 9/28/15	By 2:00 p.m. on Monday, 9/28/15	10/2/2015
8	09/27/15	10/10/15	9:00 a.m. on Monday, 10/12/15	By 2:00 p.m. on Monday, 10/12/15	10/16/2015
9	10/11/15	10/24/15	9:00 a.m. on Monday, 10/26/15	By 2:00 p.m. on Monday, 10/26/15	10/30/2015
10	10/25/15	11/07/15	9:00 a.m. on Monday, 11/9/15	By 2:00 p.m. on Monday, 11/9/15	11/13/2015
<b>11</b>	<b>11/08/15</b>	<b>11/21/15</b>	<b>9:00 a.m. on Sunday, 11/22/15</b>	<b>By 10:00 a.m. on Sunday, 11/22/15</b>	<b>11/25/2015</b>
12	11/22/15	12/05/15	9:00 a.m. on Monday, 12/7/15	By 2:00 p.m. on Monday 12/7/15	12/11/2015
<b>13</b>	<b>12/06/15</b>	<b>12/19/15</b>	<b>9:00 a.m. on Sunday, 12/20/15</b>	<b>By 10:00 a.m. on Sunday 12/20/15</b>	<b>12/23/2015</b>
14	12/20/15	01/02/16	9:00 a.m. on Monday, 1/4/16	By 2:00 p.m. on Monday, 1/4/16	1/8/2016
<b>15</b>	<b>01/03/16</b>	<b>01/16/16</b>	<b>9:00 a.m. on Tuesday, 1/19/16</b>	<b>By 12:00 Noon on Tuesday, 1/19/16</b>	<b>1/22/2016</b>
16	01/17/16	01/30/16	9:00 a.m. on Monday, 2/1/16	2:00 p.m. on Monday, 2/1/16	2/5/2016
17	01/31/16	02/13/16	9:00 a.m. on Monday, 2/15/16	2:00 p.m. on Monday, 2/15/16	2/19/2016
18	02/14/16	02/27/16	9:00 a.m. on Monday, 2/29/16	2:00 p.m. on Monday, 2/29/16	3/4/2016
19	02/28/16	03/12/16	9:00 a.m. on Monday, 3/14/16	2:00 p.m. on Monday, 3/14/16	3/18/2016
<b>20</b>	<b>03/13/16</b>	<b>03/26/16</b>	<b>9:00 a.m. on Tuesday, 3/29/15</b>	<b>By 12:00 Noon. on Tuesday, 3/29/15</b>	<b>4/1/2016</b>
21	03/27/16	04/09/16	9:00 a.m. on Monday, 4/11/16	2:00 p.m. on Monday, 4/11/16	4/15/2016
22	04/10/16	04/23/16	9:00 a.m. on Monday, 4/25/16	By 2:00 p.m. on Monday, 4/25/16	4/29/2016
23	04/24/16	05/07/16	9:00 a.m. on Monday, 5/9/16	By 2:00 p.m. on Monday, 5/9/16	5/13/2016
24	05/08/16	05/21/16	9:00 a.m. on Monday, 5/23/16	By 2:00 p.m. on Monday, 5/23/15	5/27/2016
25	05/22/16	06/04/16	9:00 a.m. on Monday, 6/6/16	By 2:00 p.m. on Monday, 6/6/16	6/10/2016
26	06/05/16	06/18/16	9:00 a.m. on Monday, 6/20/16	By 2:00 p.m. on Monday, 6/20/16	6/24/2016
<b>27</b>	<b>06/19/16</b>	<b>07/02/16</b>	<b>9:00 a.m. on Tuesday, 7/5/16</b>	<b>By 12:00 Noon on Tuesday, 7/5/16</b>	<b>7/8/2016</b>
<b>Full-Time Faculty/ Lecturers Graduate Teaching Fellows, Graduate Teaching Scholars and Graduate Research Assistants</b>					
<b>Part-Time Lecturers and Graduate Teaching Fellows/ Scholars *** will be paid on 9/15/15 for pay period ending 8/24/15.</b>					
<b>12</b>	<b>05/25/15</b>	<b>06/30/15</b>	<b>***9:00 a.m. on 6/18/15***</b>	<b>Until 12:00 NOON on 6/18/15</b>	<b>6/30/15</b>
1	07/01/15	07/31/15	9:00 a.m. on 7/27/15	Until 2:00 p.m. on 7/27/15	7/31/15
2	08/01/15	08/24/15	9:00 a.m. on 8/24/15	Until 2:00 p.m. on 8/24/15	8/31/15
3	08/25/15	09/24/15	9:00 a.m. on 9/23/15	Until 2:00 p.m. on 9/23/15	9/30/15
4	09/25/15	10/24/15	9:00 a.m. on 10/21/15	Until 2:00 p.m. on 10/21/15	10/30/15
5	10/25/15	11/24/15	9:00 a.m. on 11/18/15	Until 2:00 p.m. on 11/18/15	11/30/15
6	11/25/15	12/24/15	9:00 a.m. on 12/14/15	Until 2:00 p.m. on 12/14/15	12/18/15
<b>Part-Time Lecturers and Graduate Teaching Fellows/ Scholars *** will be paid on 2/15/16 for pay period ending 1/24/16.</b>					
7	12/25/15	01/24/16	9:00 a.m. on 1/25/16	Until 2:00 p.m. on 1/25/16	1/29/16
8	01/25/16	02/24/16	9:00 a.m. on 2/23/16	Until 2:00 p.m. on 2/23/16	2/29/16
9	02/25/16	03/24/16	9:00 a.m. on 3/23/16	Until 2:00 p.m. on 3/23/15	3/31/16
10	03/25/16	04/24/16	9:00 a.m. on 4/20/16	Until 2:00 p.m. on 4/20/16	4/29/16
11	04/25/16	05/24/16	9:00 a.m. on 5/18/16	Until 2:00 p.m. on 5/18/16	5/31/16
12	05/25/16	06/30/16	9:00 a.m. on 6/27/16	Until 2:00 p.m. on 6/27/16	6/30/16
<b>***Please notice the Faculty Pay Period 5/25/15-6/30/15 Deadlines have been updated***</b>					
<b>BOLD - Indicates that processing is outside of the normal schedule</b>					
<b>Time Admin will run on Payroll Mondays every 30 minutes beginning at 7:30 a.m.</b>					
<b>Leave will post to the timesheet upon approval Until 12:00 p.m. on Payroll Monday.</b>					