

Payroll Calendar

Fiscal Year 2017

Classified and Unclassified Staff- Biweekly

Non-Teaching Graduate Assistants **

Student Workers

Check #	Pay Pd Begins	Pay Pd Ends	Timekeeper Deadline	Supervisor Approval	Paycheck Date
1	06/19/16	07/02/16	9:00 a.m. on Tuesday, 7/5/16	By 11:00 a.m. on Tuesday, 7/5/16	7/8/2016
1	07/03/16	07/16/16	9:00 a.m. on Monday, 7/18/16	By 2:00 p.m. on Monday, 7/18/16	7/22/2016
2	07/17/16	07/30/16	9:00 a.m. on Monday, 8/1/16	By 2:00 p.m. on Monday, 8/1/16	8/5/2016
3	07/31/16	08/13/16	9:00 a.m. on Monday, 8/15/16	By 2:00 p.m. on Monday, 8/15/16	8/19/2016
4	08/14/16	08/27/16	9:00 a.m. on Monday, 8/29/16	By 2:00 p.m. on Monday, 8/29/16	9/2/2016
5	08/28/16	09/10/16	9:00 a.m. on Monday, 9/12/16	2:00 p.m. on Monday, 9/12/16	9/16/2016
6	09/11/16	09/24/16	9:00 a.m. on Monday, 9/26/16	By 2:00 p.m. on Monday, 9/26/16	9/30/2016
7	09/25/16	10/08/16	9:00 a.m. on Monday, 10/10/16	By 2:00 p.m. on Monday, 10/10/16	10/14/2016
8	10/09/16	10/22/16	9:00 a.m. on Monday, 10/24/16	By 2:00 p.m. on Monday, 10/24/16	10/28/2016
9	10/23/16	11/05/16	9:00 a.m. on Monday, 11/7/16	By 12:00 Noon on Monday, 11/7/16	11/10/2016
10	11/06/16	11/19/16	8:00 a.m. on Sunday, 11/20/16	By 9:00 a.m. on Sunday, 11/20/16	11/23/2016
11	11/20/16	12/03/16	9:00 a.m. on Monday, 12/5/16	By 2:00 p.m. on Monday, 12/5/16	12/9/2016
12	12/04/16	12/17/16	8:00 a.m. on Monday, 12/19/16	By 9:00 a.m. on Monday, 12/19/16	12/23/2016
13	12/18/16	12/31/16	9:00 a.m. on Tuesday, 1/3/17	By 11:00 a.m. on Tuesday, 1/3/17	1/6/2017
14	01/01/17	01/14/17	9:00 a.m. on Tuesday, 1/17/16	By 11:00 a.m. on Tuesday, 1/17/17	1/20/2017
15	01/15/17	01/28/17	9:00 a.m. on Monday, 1/30/17	By 2:00 p.m. on Monday, 1/30/17	2/3/2017
16	01/29/17	02/11/17	9:00 a.m. on Monday, 2/13/17	By 2:00 p.m. On Monday, 2/13/17	2/17/2017
17	02/12/17	02/25/17	8:00 a.m. on Sunday, 2/26/17	By 9:00 a.m. on Sunday, 2/26/17	3/3/2017
18	02/26/17	03/11/17	9:00 a.m. on Monday, 3/13/17	By 2:00 p.m. on Monday, 3/13/17	3/17/2017
19	03/12/17	03/25/17	9:00 a.m. on Monday, 3/27/17	By 2:00 p.m. on Monday, 3/27/17	3/31/2017
20	03/26/17	04/08/17	9:00 a.m. on Monday, 4/10/17	By 2:00 p.m. on Monday, 4/10/17	4/14/2017
21	04/09/17	04/22/17	9:00 a.m. on Monday, 4/24/17	By 2:00 p.m. on Monday, 4/24/17	4/28/2017
22	04/23/17	05/06/17	9:00 a.m. on Monday, 5/8/17	By 2:00 p.m. on Monday, 5/8/17	5/12/2017
23	05/07/17	05/20/17	9:00 a.m. on Monday, 5/22/17	By 2:00 p.m. on Monday, 5/22/17	5/26/2017
24	05/21/17	06/03/17	9:00 a.m. on Monday, 6/5/17	By 2:00 p.m. on Monday, 6/5/17	6/9/2017
25	06/04/17	06/17/17	9:00 a.m. on Monday, 6/19/17	By 2:00 p.m. on Monday, 6/19/17	6/23/2017
26	06/18/17	07/01/17	9:00 a.m. on Monday, 7/3/17	By 2:00 p.m. on Monday, 7/3/17	7/7/2017

Full-Time Faculty/ Lecturers

Graduate Teaching Fellows, Graduate Teaching Scholars and Graduate Research Assistants

Part-Time Lecturers and Graduate Teaching Fellows/ Scholars * will be paid on 9/15/16 for pay period ending 8/24/16.**

12	05/25/16	06/30/16	9:00 a.m. on 6/27/16	Until 2:00 p.m. on 6/27/16	6/30/16
1	07/01/16	07/31/16	9:00 a.m. on 7/25/16	Until 2:00 p.m. on 7/25/16	7/29/2016
2	08/01/16	08/24/16	9:00 on 8/24/16	Until 2:00 p.m. on 8/24/16	8/31/2016
3	08/25/16	09/24/16	9:00 a.m. on 9/21/16	Until 2:00 p.m. on 9/21/16	9/30/2016
4	09/25/16	10/24/16	9:00 a.m. on 10/19/2016	Until 2:00 p.m. on 10/19/16	10/31/2016
5	10/25/16	11/24/16	9:00 a.m. on 11/16/16	Until 2:00 p.m. on 11/16/16	11/30/2016
6	11/25/16	12/24/16	9:00 a.m. on 12/12/2016	Until 2:00 p.m. on 12/12/16	12/16/2016
7	12/25/16	01/24/17	9:00 a.m. on 1/25/17	Until 2:00 p.m. on 1/25/17	1/31/2017

Part-Time Lecturers and Graduate Teaching Fellows/ Scholars * will be paid on 2/15/17 for pay period ending 1/24/17.**

8	01/25/17	02/24/17	9:00 a.m. on 2/20/17	Until 2:00 p.m. on 2/20/16	2/27/2016
9	02/25/17	03/24/17	9:00 a.m. on 3/22/17	Unitil 2:00 p.m. on 3/22/17	3/31/2017
10	03/25/17	04/24/17	9:00 a.m. on 4/19/17	Until 2:00 p.m. on 4/19/17	4/28/2017
11	04/25/17	05/24/17	9:00 a.m. on 5/24/17	Until 2:00 p.m. on 5/24/17	5/31/2017
12	05/25/17	06/30/17	9:00 a.m. on 6/26/17	Until 2:00 p.m. on 6/26/17	6/30/2017

BOLD - Indicates that processing is outside of the normal schedule.

Dates are subject to change if necessary.

Time Admin runs every half hour.

Leave will post to the timesheet upon approval Until 12:00 p.m. on Payroll Monday.