

2008 SPRING Graduation Video



The Southeastern Channel will videotape the Spring Commencement Ceremony on May 17, 2008. Any graduate, family member or friend interested in purchasing a copy may do so as follows:

Payment by credit card: Login to your LeoNet Account. Go to Self Service>Campus Finances>Purchase Miscellaneous Items and select the Graduation Video. Follow the instructions online. Then **FAX** a copy of this order form to the controller at (985) 549-3802.

Payment by check or cash: Go to Controller's office to make payment and bring this order form with you at time of payment. Controller's Office located at 900A West University Avenue, Hammond, LA (in Financial Aid Building, North Campus).

Payment by mail: Enclose check or money order made payable to Southeastern Louisiana University and attach the order form to your payment.

Mail payment to: Controller's Office, SLU Box 10720, Hammond, LA 70402

Attention: Graduation Video Orders

****NO ORDERS WILL BE PROCESSED WITHOUT THIS ORDER FORM.****

Cost \$30.00 (includes shipping & tax) per DVD copy

ALL ORDERS MUST BE RECEIVED NO LATER THAN

June 30, 2008

Please print legibly so that your order is not delayed. MAKE SURE YOUR MAILING ADDRESS IS CURRENT AND UP-TO-DATE !!!

Person to send video to: _____

Name of Graduate: _____ W# _____

Current Mailing Address to Send Video _____ Apt# _____

City _____ State _____ Zip Code _____

Telephone Number () _____

*****All videos are on DVD format*** **Quantity ordered:** _____

******Please allow 2-4 weeks for delivery.******

*****PLEASE NOTE: THERE IS AN ADDITIONAL \$10.00 CHARGE FOR PROCESSING CREDIT CARD PAYMENTS THROUGH CONTROLLER'S OFFICE.**

*****IF YOU CHOOSE TO PAY BY CHECK, MAIL TO ADDRESS LISTED ABOVE.**

*****IF YOU CHOOSE TO PAY BY CASH, BRING PAYMENT TO CONTROLLER'S OFFICE AT ADDRESS LISTED ABOVE.**

*****VERIFY THAT YOUR SOUTHEASTERN "MAILING ADDRESS" IS CORRECT. (LeoNet Account, Student Center, Personal Information)**