

# AMY ANTOINE

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**OBJECTIVE:** To offer knowledge and skills in instruction and classroom management to a teaching position in a professionally challenging educational environment.

## KEY QUALIFICATIONS:

- Commitment to positively impact and facilitate the learning experiences of my students.
- Strong planning, organizational, and critical thinking skills developed through education and work experience.
- Effective communication skills; ability to present information to students in an energetic and motivational manner.
- Solid academic foundation in principles and techniques of teaching and learning.
- Computer applications include: Word, WordPerfect, Excel.

## EDUCATION:

### **Bachelor of Arts, Elementary Education**

Southeastern Louisiana University, Hammond, LA May 2005 GPA: 3.6 on 4.0 scale

## RELATED EXPERIENCE:

### **Student Teacher**, January 2005 - May 2005

Walker Junior High School, Walker, LA

Under supervision, taught 6<sup>th</sup> grade Social Studies classes. Responsible for developing lesson plans, instructing students in subject area, and assisting students in completing classroom assignments.

Managed classroom with goal of creating an enthusiastic, supportive, and motivational atmosphere for learning.

### **Daycare Assistant**, June 2002 - December 2004

Kids and Kids Daycare, Baton Rouge, LA

Supervised children in educational and recreational activities. Creatively developed learning activities for children, interacted with parents to discuss children's social development. Prepared and served nutritious snacks/meals.

### **Substitute Teacher**, September 2001 - May 2002

Albany Middle School, Albany, LA

Supervised classroom in teacher's absence. Assisted and motivated students in completing assignments. Effectively managed classroom behavior and activities, and applied disciplinary measures as needed.

## ADDITIONAL EXPERIENCE:

### **Student Assistant**, January 1999 - May 2002

Department of Management, Southeastern Louisiana University, Hammond, LA

Assisted departmental secretary with office administrative responsibilities including assisting students with questions and concerns, performing input of student records data, and organizing and maintaining filing system. Assisted faculty with various projects.

### **Secretary**, May 1997 – December 1998

District Attorney John H. Smith, Baton Rouge, LA

Organized weekly criminal court dockets, updated criminal defendant court records, assisted attorneys in and out of courtroom with litigation functions.

## ACTIVITIES AND HONORS:

Phi Kappa Phi honor society; Dean's List; The Thirteen Club honors organization