02/25/03

SLU COMPUTING SERVICES
APPLICATION FOR FACULTY/STAFF ACCOUNT

This is an application for a Faculty/Staff account on SLU's administrative systems.

Instructions: Read this entire form as well as the Responsible Computing Policy, then complete the sections below. Return the completed application to McClimans Hall room 109. You or your department will be contacted with the account(s) information when available.

CHECK EMPLOYMENT TYPE: ___Faculty ___ Graduate Assistant ___ Student Worker

___ Staff - If Staff, Job Title _____

__ Department Account _____

PLEASE CHECK THE SYSTEM TYPE:

___ Alumni/Dev Foundation (ADS)
___ Textbook Rental (BKS)
___ Property Control (PCS)
___ Payroll (PAY)
___ Network/Novell
___ PeopleSoft - PS Class: _____ _____ _____
___ Financial Info/Budget (FIS)
___ Inventory (INV)
___ Student Records (SRS)
___ Vehicle/Campus Police (VEH)

IMPORTANT! PLEASE READ THE FOLLOWING BEFORE SUBMITTING THIS APPLICATION:

BY SIGNING BELOW YOU ACKNOWLEDGE THAT YOU HAVE READ AND UNDERSTAND THE UNIVERSITY'S RESPONSIBLE COMPUTING POLICY, AND AGREE TO ABIDE BY ITS TERMS. YOU ALSO AGREE TO USE YOUR ACCOUNT PRIMARILY FOR PURPOSES DIRECTLY RELATED TO YOUR JOB REQUIREMENTS.

Name: _____ DOB: _____

Department: _____ Emp ID: _____

Fac. Box: _____ Phone: _____ Building: _____ Room: _____

Applicant Signature: x_____ Date: _____

Dept Head Signature: x_____ Date: _____

Sys Admin Signature: x_____ Date: _____

(REQUIRED ONLY FOR X ACCOUNTS)

x_____ Date: _____

DO NOT WRITE BELOW - FOR OFFICE USE ONLY

System Account

Date Completed _____ Username _____ Password _____

Issued By _____ Email Address _____

PeopleSoft Account

Date Completed _____ Operator Id _____ Password _____

Issued By _____ PS Class_____ _____ _____

Network/Novell Account

Date Completed _____ Username _____ Password _____

Issued By _____ Notes _____

Contacted By: _____ Date: _____