



Southeastern Louisiana University
Laboratory School

Application for Admission

Sibling Currently Enrolled

Yes No

Applying for Grade:

School Currently Attending

Complete Legal Name:

Last

First

Middle

Address:

Street

City

Zip

Social Security #

Date of Birth:

Nationality (Citizenship)

Race

(as listed on birth certificate)

Sex

PLEASE NOTE: Student **MUST** reside at this address in Tangipahoa Parish at the time the application is submitted, at the time of acceptance, and at the time of entrance into our school.

Please list all brothers or sisters who are already attending the Laboratory School, have applied, or are now also applying for admission.

NOTE: Each child must have a separate application.

Name of Child:

Date of Birth:

Current Grade:

Current School:

Office Use ONLY:	
Distance from School	

Date Application Received:	

PARENTAL INFORMATION:

Father's Name:

Home Phone:

Last

First

Address:

Street

City

Zip

Employer:

Position:

Work Phone:

Email:

Cell Phone:

Mother's Name:

Home Phone:

Last

First

Address:

Street

City

Zip

Employer:

Position:

Work Phone:

Email:

Cell Phone:

Child Lives with: Please Circle

Both Parents Mother Father Other _____

If parents are divorced or separated to whom should correspondence regarding admission be sent? _____

Entry to the Southeastern Louisiana University Laboratory School is based on the following:

- A. Sibling preference:** Students who currently have a sibling enrolled into the school receive priority admittance.
- B. Minority status:** The school is required by the state to maintain a 30% minority ratio.
- C. Distance:** Once the above criteria has been met, distance from the school to your home.

VERIFICATION OF ADDRESS: On-site visitation of legal domiciled residence to verify that parents/legal guardians reside at the designated address may be completed where deemed necessary. Parents/legal guardians must give proof of legal residence by providing the following documentation:

- Electricity/Energy billing statement in the parents name and must reflect a balance of more than \$10.
- 3 forms of mail proving address.

FOR HOMEOWNERS:

- Verification of Address
AND
- Homestead Exemption documentation.

FOR RENTERS:

- Verification of Address
AND
- If you rent, list owner's name, address, and telephone number:
Owner's Name: _____
Address: _____
Telephone Number: _____
- If apartment complex, please give name and telephone number of complex.

AND

- NOTARIZED** statement from landlord verifying occupancy at stated address.
MUST HAVE AN OFFICIAL SEAL.

NOTE: It is the parent's responsibility to keep the Laboratory School informed of any changes in address, phone number or grade placement.

In addition to the application and documentation requested, the following documentation will be needed in special situations.

If the student's parent(s) claim to live with a parent or other relative or that the child lives with a grand-parent or other relative, it will be necessary to attach the following to the application.

- Three pieces of mail sent during the last six months to the child's parent at the address on the application. This mail **MUST** have dates which precede the application date.

AND

- Notarized statement* written and signed by the person with whom you claim to be living.
*(The applicant **CANNOT** use this address if there are records of homestead exemption filed for another address.)*

***OFFICIAL SEAL MUST BE VISIBLE ON THE DOCUMENT.**

AND

- Verification Address

FOR DIVORCED PARENTS:

If the student lives with a divorced parent, it will be necessary to attach the following to the application:

- Legal document signed by the judge showing that the parent living at the applicant's address is the domiciliary parent.

OFFICIAL SEAL MUST BE VISIBLE ON THE DOCUMENT.

AND

- If the electricity statement is in another persons' name, a notarized statement* written and signed by the person with whom you claim to be living stating that the applicant resides at that address.

OFFICIAL SEAL MUST BE VISIBLE ON THE DOCUMENT.

AND

- Verification Address

MAP and DIRECTIONS: Please use MapQuest to identify the route from the Laboratory School at 1200 N. General Pershing, Hammond, LA 70401 to your address listed on the application.

A MapQuest map with the directions to your home **MUST** accompany your application. The directions must be the same as the attached MapQuest from our school to your home.

THIS APPLICATION WILL NOT BE PROCESSED UNLESS COMPLETED IN FULL WITH ALL DOCUMENTATION ATTACHED.

AUTHORIZATION FOR DISCLOSURE

To whom it may concern:

This will be your authorization to allow the Southeastern Louisiana University Laboratory School through its director or other designated personnel to obtain copies of any electric, telephone, gas, or any other utility accounts to verify the location of any and all residences that I may have.

This authorization will also allow my landlord to release and/or verify my residence.

I specifically waive the limitations and restrictions placed upon disclosure and dissemination of such information and records by the Louisiana and other federal laws.

- | |
|--|
| <ol style="list-style-type: none">1. Legal document signed by the judge showing that the parents living at the applicant's address is the domiciliary parent (an official seal must be visible on the document.)
PLEASE NOTE: Notarized statements are not sufficient! The signed statement must be submitted with the application.2. If the electricity statement is in another person's name, a notarized statement* signed by the person whose name appears on the electricity bill stating that the applicant lives at that address.
*Official seal must be visible on the document. |
|--|

I further agree that this authorization shall be effective unless and until it is revoked by me in writing and that a photocopy of this authorization may serve as an original.

Parent/Guardian Signature

Date

The Southeastern Louisiana University Laboratory School does not discriminate on the basis of race, color, National Origin, sex, age, disabling condition, or veteran's status.

I understand that by signing this application I am granting the Southeastern Laboratory School permission to contact utility companies or government agencies to verify my address. **Homestead Exemption stating a different address nullifies the address on the application.**

Signature of Person Completing Form