

Southeastern Louisiana
University

Department of Marketing and Supply
Chain Management

SLU 10844
Hammond, LA 70402

504-549-2277
Fax: 504-549-5010

Application Number: _____

OPERATIONS MANAGEMENT AND INFORMATION SYSTEMS INTERNSHIP APPLICATION

PARTICIPATING SEMESTER (semester/year): _____

Operations Management and Information Systems Internship (OMIS 391): Credit 3 hours. Prerequisites: OMIS 320 or OMIS 350, Junior Standing, 2.5 adjusted grade point average and permission of the Department Head. The Operations Management and Information Systems Internship provides a student with business experience in an assignment selected and approved by the University with a cooperating business firm. Students will earn three hours credit for a minimum of 300 hours of approved work experience. Only Supply Chain Management majors can receive credit for the Operations Management and Information Systems Internship course. All grades are assigned on a Pass/Fail basis.

The information you enter below may be given to potential employers. Please take the time to complete the form carefully and accurately. Please type or print clearly.

Last Name	First Name	Middle Name		
W#	Social Security Number	Gender (Circle) MALE FEMALE		
Home Address (Street)	(City)	(State)	(Zip code)	
Current Mailing Address (Street)	(City)	(State)	(Zip code)	
Home Phone Number	Current Phone Number	Drivers License Number		
Total Semester Hours Completed	Cumulative GPA	Adj Cum GPA	Major GPA	Adj Maj GPA
Expected Date of Graduation	Date Available for Employment	Concentration		

Please list your skills:

LOCATION PREFERENCE (circle all that apply)	Hammond Area including: Ponchatoula, Amite	Northshore Area including: Covington, Mandeville, Slidell	Baton Rouge including: Denham Springs	New Orleans	Metairie	Other (specify)
Time of Day Preference for Work (circle all that apply)			Early Morning	Late Morning	Early Afternoon	Late Afternoon

Employment History (most recent first)		
Employer	Begin Date:	End Date:
Job Title		
Job Description		
Employer	Begin Date:	End Date:
Job Title		
Job Description		

Please list all Operations Management and Information Systems courses taken to date. For courses in which you are now enrolled, complete the <i>Semester Taken</i> line, but leave the <i>Grade</i> line blank. Remember, OMIS 320 or OMIS 350 is a prerequisite for any Supply Chain Management Internship.		
Course	Grade	Semester Taken
Operations Management		
OMIS 320: Principles of Supply Chain Management		
OMIS 325: Supply Management and Purchasing		
OMIS 425: Logistics Management and Transportation		
OMIS 430: Production and Operations Management		
OMIS 435: Project Management		
OMIS 440: Current Issues in Supply Chain Management		
Information Systems		
OMIS 350: Management Information Systems		
OMIS 360: Web Basics		
OMIS 370: Data Management for Business		
OMIS 460: e-Business and e-Commerce		
OMIS 470: Decision Support Systems		
OMIS 480: Management Information Systems Development		

FINANCIAL AID

Financial aid recipients must include internship wages as income for all reporting purposes. All internship student applicants must inform the University's Financial Aid Office of their pending internship employment.

RELEASE

I hereby authorize the Department of Marketing and Supply Chain Management to release this information. I understand that it may also release information relating to my academic standing, my resume, and names of references. This application should be submitted with a copy of your transcript from Enrollment Services.

Signature

Name printed or typed

Date

Department Internship Coordinator Approval:	Date:
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FOR OFFICE USE ONLY		
Eligible Semester	Enrollment Date	
Transcript Filed YES NO	Resume Filed YES NO	Application Completed YES NO
Start Date	End Date	Salary/Wage
Employer		
Employer Address		
Company Contact	Phone	
Employer Supervisor	Phone	
Work Schedule		
Learning Objectives on File YES NO		

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OPERATIONS MANAGEMENT AND INFORMATION SYSTEMS INTERNSHIP MEASURABLE LEARNING OBJECTIVES

NAME OF STUDENT: _____

PARTICIPATING SEMESTER (semester/year): _____

The learning objectives should incorporate three job responsibilities the student will perform during his/her internship with the company. These duties should correspond with the student's major and/or concentration.

1.	
2.	
3.	

APPROVALS:

Student

Date

Supervisor

Date

Internship Coordinator

Date