

EDL 661
Seminar II: Organizational Management and Legal Issues

Credit hours: 6

Prerequisite: EDL 660

Course Description

The second in a series of six-hour seminars in the new, cohort-based leadership preparation program, Organizational Management and Legal Issues includes the knowledge base, theory, and research regarding organizational management and school law principles.

Conceptual Framework

Southeastern Louisiana University
College of Education and Human Development
Conceptual Framework

The COEHD's Conceptual Framework provides direction for the development of effective professionals. It is a living document that continuously evolves as opportunities and challenges emerge. All aspects of this course are aligned with the Conceptual Framework, including the course objectives, field experiences and assessments. The four components of the Conceptual Framework are the institutional standards used for candidate assessment in undergraduate and graduate programs. They are Knowledge of Learner (KL), Strategies and Methods (SM), Content Knowledge (CK), and Professional Standards (PS). Diversity (DV) and Technology (TY).

The following is the link to the conceptual framework on the COEHD website:

http://www.selu.edu/acad_research/colleges/edu_hd/about/conceptual_framework/

Course Objectives

1. Leading faculty and support personnel in planning a meeting.
2. Managing fiscal resources responsibly, efficiently, and effectively.
3. Utilizing state and federal laws and regulations as well as local politics for informed decision making.
4. Maintaining a positive school environment that is safe, secure, orderly, and aesthetically pleasing.
5. Managing time, delegating administrative tasks, and using technology to manage school operations.
6. Making ethical decisions in various aspects of school management.
7. Analyzing school district policies, comparing policies with those of another school district, and making recommendations for policy changes to achieve efficiency and effectiveness.
8. Describe key legal issues and decisions in landmark Supreme Court cases related to education [CK]
9. List strategies for avoiding litigation in a school setting [CK, PS]
10. Identify key legal issues/questions in given scenarios related to education [CK, PS]
11. Explain the legal rights of various groups relative to ethnicity, gender, age, disability, and socioeconomic status [CK, PS, and Diversity].

12. List the requirements of due process [CK, PS].
13. List the criteria for determining negligence [CK, PS].
14. Identify questions that are inappropriate for employment interviews [CK, PS, and Diversity].
15. Define various legal terms relative to education law [CK].
16. List legitimate criteria for dismissing a teacher [CK, PS].
17. Use the Internet to access court cases; state law; articles on school law [CK, Technology].

Diversity

Students will be prepared to function in a diverse environment and/or community.

Technology

Students will be prepared to utilize technology in their professional environment or practice.

Methodologies

Teaching strategies may include, but is not limited to discussions, lecture, demonstrations, group work, field experiences, and on-line instruction. Course content will be drawn from theory and research, from student experiences, and from discussions in and out of class sessions.

Field Experiences

Field experiences are required in this course in order to meet the course objectives.

Course Assessment/Evaluation Method

Students will be evaluated through a combination of methods including, but not limited to written examinations, practical examinations, projects, and class participation. Each instructor reserves the right to establish additional methods of assessment.

Unit (COEHD) Assessment

A Policy and Procedures Legal Analysis will be placed in the student's Proficiency Portfolio on PASS-PORT, the unit's required electronic portfolio system. The Proficiency Portfolio must also contain one example field experience and professional development that was completed during EDL 661, 662, or 663.