

# MEMORANDUM OF UNDERSTANDING

## Master of Education in Educational Leadership Southeastern Louisiana University

\_\_\_\_\_ has completed all steps for selection to the Southeastern Louisiana University Master of Education degree program in Educational Leadership. For final admission into the program, the Master of Education candidate (hereafter referred to as "candidate") must obtain a signed "Memorandum of Understanding" by which the parish school system agrees to support the candidate in meeting certain field-based study components of the program.

If, after reading the attached form, you agree to offer your parish's support of the candidate, please sign below. If you have any questions, feel free to contact the Program Director (contact info is located at bottom of the memorandum).

The signatures below indicate a willingness to work with the prospective candidate to facilitate the completion of activities required for successful completion of the Master of Education degree in Educational Leadership at Southeastern Louisiana University.

\_\_\_\_\_  
Printed/typed name of Superintendent or designated district official

\_\_\_\_\_  
Title (if not superintendent)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed/typed name and title of student's immediate supervisor

\_\_\_\_\_  
Immediate supervisor's signature

\_\_\_\_\_  
Date

The signature below indicates a willingness of the candidate to work with the parish schools administration to facilitate the completion of activities required for successful completion of the Master's degree in Educational Leadership at Southeastern Louisiana University.

\_\_\_\_\_  
Master of Education candidate's signature

\_\_\_\_\_  
Date

### **PLEASE MAIL OR FAX THE COMPLETED FORM TO:**

Dr. Evan Mense  
Director : Master's Degree Program in Educational Leadership  
Dept. of Educational Leadership & Technology  
Southeastern Louisiana University  
SLU 10549  
Hammond, LA 70402  
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