

## **SECTION VIII FACULTY EVALUATION, TENURE AND PROMOTION GUIDELINES**

### **Faculty Evaluation**

The Board of Trustees requires each University under its jurisdiction to evaluate each faculty member at least on an annual basis and to file the evaluation in appropriate personnel files. In accordance with this policy, the College of Education and Human Development and each academic department within the College have developed evaluation procedures for faculty approved by the faculty, department head, COEHD dean and the Provost. The components for faculty evaluation are based upon teaching, job effectiveness, professional activities, and service. These individual COEHD departmental faculty evaluation policies and procedures are on file in each departmental office. In addition to these general faculty evaluation procedures, faculty should also be familiar with university faculty evaluation procedures found in the University Faculty Handbook.

### **Tenure and Promotion**

College of Education and Human Development and departmental guidelines for tenure and promotion closely follow guidelines established by the University of Louisiana System and Southeastern guidelines found in the University Faculty Handbook. Faculty members being considered for promotion or tenure are evaluated for Excellence, Distinction, and Adequacy. Departmental guidelines are developed by faculty and department head and approved by the dean and provost. Guidelines have been specifically written to conform to university and board policies but also to closely parallel the individual departmental faculty evaluation system. Departmental tenure and promotion policies and guidelines are located in each department office. Faculty should also be familiar with University Tenure and Promotion Guidelines found in the University Handbook.

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