

**COLLEGE OF EDUCATION  
CURRICULUM COMMITTEE  
Google Meet  
November 2, 2020**

The following members attended via Google Meets:

Dr. Susan Zimlich, Chair  
Dr. Thomas Devaney  
Dr. Colleen Klein-Ezell  
Dr. Dana Perilloux  
Dr. Camille Yates  
Ms. Jordan Ahrend  
Ms. Kimberley Cox  
Ms. Kathy Daigle

Absent:

Dr. Paula Calderon  
Dr. Nan Adams  
Dr. Kathleen Campbell

**Call to Order**

Dr. Zimlich called the meeting to order at 1:00 p.m.

**Approval of March 2, 2020 minutes**

Dr. Zimlich made a motion to approve the minutes from the March 2, 2020 meeting. The motion was seconded by Ms. Cox. A vote was called. The minutes were approved by all members present.

1. Educational Leadership and Technology: - Dr. Thomas DeVaney  
Request for Change in Catalogue Entry
  - 1) Request to consolidate and clarify statements concerning the time limit for completion of the Doctor of Education Program. Now we have several different statements about the timeline completion for the doctoral program. This request will consolidate everything in one statement. All degree requirements for the doctoral program will have to be completed in nine (9) years. Basis of the statement was taken from Graduate Studies. The wording captures different situations. The time begins when the student starts the program. If a student starts the program and sits out some semesters, the nine (9) years start when he/she first started the program. If a student transfers in, the time

starts when the transfer credits start. The student can request an extension to the nine (9) years for extenuating situations. Some other Universities only give the students six (6) or seven (7) years to complete the program. We are giving the students longer to complete our program. The coursework takes three (3) years and one (1) semester, so this gives the students six (6) years to complete their dissertation. This request cleans up the old statement and gives the students a concise policy.

Ms. Cox made a motion to approve and Dr. Klein-Ezell seconded the motion. A discussion was called. Dr. Perilloux who completed our doctoral program stated that our professors do an excellent job letting the students know what is expected of them. The chair and committee members do a fabulous job of walking the students through and letting them know what they need to do. Her cohort started in 2014 and are down to seven that need to finish. The nine (9) years is a generous cap and will put a fire under the students to get them to finish. Ms. Ahrend asked what documentation the student would need in order to get an extension and who would give the approval. Dr. DeVaney explained that he has talked to Dr. Stedrak, the program coordinator, and that a form will most likely be used. The student would need to provide reasoning why he/she stopped the program. The student would also have to explain how their circumstances have changed and how they will now be able to complete their dissertation. More than likely, we will have a faculty committee who will send the dean their recommendation regarding the student's appeal. Dr. Zimlich told the committee members that Dr. Calderon was not able to make the meeting, but told her that was on board with what the department was requesting. A vote was called. The motion was approved by all present at the meeting.

2. Old Business - None
3. New Business – None at this time. Dr. Zimlich and Ms. Ahrend will get together to work on some Teaching and Learning requests.

Meeting adjourned at 1:11 p.m.