

**Undergraduate Research and Creative Activities Grants Programs
College of Arts, Humanities, and Social Sciences**

Call for Proposals for Fall 2007 and Spring 2008

Application Deadlines

For Fall 2007 Grants: September 28, 2007

For Spring 2008 Grants: November 30, 2007

Working with university faculty on research and creative activities outside of the classroom environment provides students with invaluable hands-on learning experiences. Through these experiences, students apply what they have learned in the classroom to meaningful projects that are usually of a larger-scale than the typical course assignment allows and that have the potential to further knowledge in their disciplines and/or impact society. By working in a closely supervised research or creative activity apprenticeship with a faculty member, students acquire additional knowledge and skills unique to the discipline under study as well as more general problem-solving skills. These research and creative activity apprenticeship experiences are typically challenging and exciting, allowing students to further develop their intellect and to exercise innovation and precision.

The College of Arts, Humanities, and Social Sciences is committed to providing undergraduate students with the opportunity to work on research and creative activities in an apprenticeship relationship with a Southeastern faculty member. To help defray costs of conducting the research and/or creative activity, students are invited to apply for a maximum of \$1,000 per project through one of the College's Undergraduate Research and Creative Activity Grants Programs (RCA grants programs). Funds from this program may be used for items necessary for conducting the research/creative project (e.g., supplies & materials, equipment, travel to archives and/or to data collection sites). Funds from this program may not be used for costs associated with disseminating the results of the project.

Because the methodologies of the arts, humanities, and social sciences differ in fundamental ways, the College has three separate Undergraduate Research and Creative Activity Grants Programs:

- Undergraduate Research & Creative Activity Grants Program for the Arts (RCA - Arts)
- Undergraduate Research & Creative Activity Grants Program for the Humanities (RCA - Humanities)
- Undergraduate Research & Creative Activity Grants Program for the Social Sciences (RCA – Social Sciences)

For any given project, a student or a group of students may apply for up to \$1,000 to one of the College's Undergraduate Research and Creative Activity Grants Programs. Applications to more than one program for a single project will not be considered. The student(s) and faculty sponsor(s) must determine to which of the three grants programs a proposed project is to be submitted, given the methodological nature of the project.

To apply for one of the College of Arts, Humanities, and Social Sciences Undergraduate Research and Creative Activity grants, students must:

- be in good academic standing
- be sponsored by a full-time faculty member employed in one of the departments and/or centers of the College of Arts, Humanities, and Social Sciences during the semester of application and during the semester of implementation
- submit to the Office of the Dean of Arts, Humanities, & Social Sciences (300 Fayard Hall) by the application deadline a completed application, along with the required number of copies, in accordance with the instructions for submitting proposals for the respective Undergraduate Research and Creative Activity Grants Program (attached)

**Undergraduate Research & Creative Activity Grants - Arts
College of Arts, Humanities, & Social Sciences**

Application Form

Application Deadlines

For Fall 2007 Grants: September 28, 2007

For Spring 2008 Grants: November 30, 2007

Name: _____

W#: _____ **Phone:** _____
(cell) (home)

Address: _____

Project Title: _____

Faculty Collaborator: _____
Typed or Printed Name Department

Signature Date

Semester of Proposed Grant Activity (circle one): **Fall 2007** **Spring 2008**

Amount Requested: _____

Undergraduate Research & Creative Activity Grants - Arts College of Arts, Humanities, & Social Sciences

Application Deadlines

For Fall 2007 Grants: September 28, 2007 For Spring 2008 Grants: November 30, 2007

Proposal Requirements

By the appropriate deadline listed above, please submit to the Office of the Dean of the College of Arts, Humanities, and Social Sciences (300 Fayard Hall) **4 copies** of the following:

1. Completed Application Form
2. Project Proposal
 - a. In a maximum of 5 single-spaced pages using 12 pt font and 1-inch margins, your proposal must include:
 - i. a clearly stated goal (or concept) of the project indicating the potential significance of the project and its potential impact on the student
 - ii. a detailed description of the project, including its process and a time line with proposed deadlines
 - iii. projected venue(s) of presentation/exhibition/performance/publication of the work
 - iv. support materials, as appropriate (e.g. a review of the literature, visual support materials, etc.)
 - v. a detailed budget including justifications for proposed expenditures

Note: The review committee reserves the right to change the budget if deemed necessary.
3. Relevant Work Sample
 - a. Examples include: portfolio of artwork (at least 10 samples); sound recording or video of previous performances; a choreography; portfolio of musical scores; live audition; play or screenplay; previously written research paper/writing sample; portfolio of set or costume designs
4. Signed Letter(s) of Support from Faculty Collaborator(s), including a statement of the likelihood the project results will be disseminated as projected in the proposal (maximum length: 2 single-spaced pages using 12 pt font and 1-inch margins)

Evaluation Criteria

1. Quality of Proposal (60%)
 - a. Clarity of goal (or concept), potential significance of project, potential impact on the student
 - b. Project description, including appropriateness of its process and time line
 - c. Likelihood that results of project will be disseminated via projected venue(s) of presentation/exhibition/performance/publication of the work
 - d. Quality of support materials, as appropriate (e.g. a review of the literature, visual support materials, etc.)
 - e. Appropriateness of proposed budget for accomplishing project goals
2. Quality and Relevance of Work Sample (30%)
3. Extent of Support from Faculty Collaborator(s) (10%)

**Undergraduate Research & Creative Activity Grants - Humanities
College of Arts, Humanities, & Social Sciences**

Application Form

Application Deadlines

For Fall 2007 Grants: September 28, 2007

For Spring 2008 Grants: November 30, 2007

Name: _____

W#: _____ **Phone:** _____
(cell) (home)

Address: _____

Project Title: _____

Faculty Collaborator: _____
Typed or Printed Name Department

Signature Date

Semester of Proposed Grant Activity (circle one): **Fall 2007** **Spring 2008**

Amount Requested: _____

Undergraduate Research & Creative Activity Grants - Humanities College of Arts, Humanities, & Social Sciences

Application Deadlines

For Fall 2007 Grants: September 28, 2007 For Spring 2008 Grants: November 30, 2007

Proposal Requirements

By the appropriate deadline listed above, please submit to the Office of the Dean of the College of Arts, Humanities, and Social Sciences (300 Fayard Hall) **5 copies** of the following:

1. Completed Application Form
2. Project Proposal
 - a. In a maximum of 5 single-spaced pages using 12 pt font and 1-inch margins, your proposal must include:
 - i. Definition of the problem
 - ii. Review of the literature
 - iii. Methodology
 - iv. Statement of potential impact of the proposed project
 1. Examples include potential for: publication of results; presentation at professional conferences; external funding generated by the proposal; assessment and evaluation/position paper for government agency, public agency/professional, civic, cultural, or public organization
 - v. a detailed budget including justifications for proposed expenditures

Note: The review committee reserves the right to change the budget if deemed necessary.
3. Signed Letter(s) from Faculty Collaborator(s) indicating extent of support and collaboration with student on proposed project, potential impact of the project, and value of the project to student learning (maximum length: 2 single-spaced pages using 12 pt font and 1-inch margins)

Evaluation Criteria

Proposals will be evaluated according to the following criteria:

1. Quality and significance of the proposed research (25%)
 - a. Definition of the problem
 - b. Review of the literature
 - c. Soundness of the methodology
 - d. Thoroughness
2. Extent of collaboration with faculty sponsor (20%)
3. Overall value of the project to student learning (20%)
4. Appropriateness of proposed budget request and capability of the student to complete the research with available resources (10%)
5. Potential impact of the project (25%)

**Undergraduate Research & Creative Activity Grants – Social Sciences
College of Arts, Humanities, & Social Sciences**

Application Form

Application Deadlines

For Fall 2007 Grants: September 28, 2007

For Spring 2008 Grants: November 30, 2007

Name: _____

W#: _____ **Phone:** _____
(cell) (home)

Address: _____

Project Title: _____

Faculty Collaborator: _____
Typed or Printed Name Department

Signature Date

Semester of Proposed Grant Activity (circle one): **Fall 2007** **Spring 2008**

Amount Requested: _____

Undergraduate Research & Creative Activity Grants – Social Sciences College of Arts, Humanities, & Social Sciences

Application Deadlines

For Fall 2007 Grants: September 28, 2007 **For Spring 2008 Grants: November 30, 2007**

Proposal Requirements

By the appropriate deadline listed above, please submit to the Office of the Dean of the College of Arts, Humanities, and Social Sciences (300 Fayard Hall) **4 copies** of the following:

1. Completed Application Form
2. Project Proposal
 - a. In a maximum of 5 single-spaced pages using 12 pt font and 1-inch margins, your proposal must include:
 - i. Definition of the problem
 - ii. Review of the literature
 - iii. Methodology
 - iv. Statement of potential impact of the proposed project
 1. Examples include potential for: publication of results; presentation at professional conferences; external funding generated by the project results
 - v. a detailed budget including justifications for proposed expenditures
Note: The review committee reserves the right to change the budget if deemed necessary.
3. Signed Letter(s) from Faculty Collaborator(s) indicating extent of support and collaboration with student on proposed project, potential impact of the project, and value of the project to student learning (maximum length: 2 single-spaced pages using 12 pt font and 1-inch margins)

Evaluation Criteria:

Proposals will be evaluated according to the following criteria:

1. Quality of the proposed research (30%)
 - a. Definition of the problem
 - b. Review of the literature
 - c. Soundness of the methodology
 - d. Thoroughness
2. Extent of collaboration with faculty collaborator(s) (20%)
3. Overall value of the project to student learning (15%)
4. Capability of the student to complete the research with available resources (15%)
5. Potential impact of the project (20%)